

WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION

CONTINUING EDUCATION

JANUARY - JUNE 2024



YOUR BRIDGE TO SUCCESS.
FREE TRAINING WITH SEED.



DELAWARE TECH

go.dtcc.edu/workforcedevelopment

WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION



DOVER

Workforce Development and Community Education

100 Campus Drive
Dover, Delaware 19904

Dr. Kristen Yencer

Director, Workforce Development and Community Education

terry-workforcedevelopment@dtcc.edu
(302) 857-1400

8:30 a.m. - 4:30 p.m., Monday - Friday
(excluding holidays)



GEORGETOWN

Workforce Development and Community Education

21179 College Drive
Georgetown, Delaware 19947

Dr. Christopher Moody

Director, Workforce Development and Community Education

owens-workforcedevelopment@dtcc.edu
(302) 259-6330

8:30 a.m. - 4:30 p.m., Monday - Friday
(excluding holidays)



STANTON

Workforce Development and Community Education

400 Stanton-Christiana Road
Newark, Delaware 19713

Dr. Kristen Doughty

Director, Workforce Development and Community Education

stanton-workforcedevelopment@dtcc.edu
(302) 454-3956

8:30 a.m. - 4:30 p.m., Monday - Friday
(excluding holidays)



WILMINGTON

Workforce Development and Community Education

300 N. Orange St.
Wilmington, Delaware 19801

Dr. Rachel Anderson

Director, Workforce Development and Community Education

wilmington-workforcedevelopment@dtcc.edu
(302) 830-5204

8:30 a.m. - 4:30 p.m., Monday - Friday
(excluding holidays)

DELAWARE TECHNICAL COMMUNITY COLLEGE

Dear Delaware Neighbor,

We appreciate the confidence and trust you have placed in Delaware Technical Community College to meet your continuing education needs. Our team of faculty and staff works diligently to provide the program offerings listed in this catalog that will help you meet your personal and career goals. You may be eligible for free tuition for these programs, thanks to the expanded SEED (Student Excellence Equals Degree) Scholarship Program which now includes our workforce training programs. For more information, please visit our SEED web page at dtcc.edu/seed. This is a great opportunity for our students, and we hope you will take advantage of it.

As always, we are committed to our mission of keeping our students at the center of everything we do and serving them with the very highest standards of quality, value, and service. Whether you are looking for a short-term certification program that supports your career objectives or a personal enrichment course to enhance your personal growth, we are here to support you.

Again, thank you for choosing Delaware Tech.

Sincerely,



Dr. Mark T. Brainard
President

Our Mission

The Workforce Development and Community Education Division of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the Division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

Dr. Paul T. Morris, Jr.

Associate Vice President, Workforce Development and Community Education

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Holiday Calendar

(College closed on these days)

Christmas/New Year Holiday

Saturday - Monday, 12/16/23 - 1/1/24

Martin Luther King Jr. Day

Monday, 1/15/24

Good Friday Holiday

Friday - Sunday, 3/29 - 3/31/24

Memorial Day Holiday

Saturday - Monday, 5/25 - 5/27/24

Juneteenth

Wednesday, 6/19/24

Abbreviation Legend

M - Monday

T - Tuesday

W - Wednesday

R - Thursday

F - Friday

S - Saturday

Su - Sunday

Information presented in this bulletin is complete and accurate at the time of printing.



FREE TRAINING AVAILABLE

Thanks to the generous support of Barclays US Consumer Bank, training is available at no cost to the student. Tuition, materials and books are all included. Employment assistance provided. Trainings will be available in the following areas:

Certified Nursing Assistant (All Campuses)

Dialysis Technician (Wilmington Campus)

Emergency Medical Technician (Terry Campus)

Food Service Worker (Stanton Campus)

Construction Technology (ITC & Georgetown Campus)

Heavy Equipment Operator (Georgetown Campus & MC)

Medical Administrative Assistant (All Campuses)

Training for Early Childcare I & II
(Wilmington Campus)

Attend an information session to learn more:

Thursday, January 11 at 1 p.m.

Thursday, February 8 at 1 p.m.

Thursday, March 7 at 1 p.m.

The process to apply, criteria for participation, and course availability will be explained at the information session.

To register, visit go.dtcc.edu/freetrainingsession.

Register now! Space is limited.

Do you want to go to school, but don't think you can afford it?

Financial assistance options:

Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog.

WIOA

Please contact the Delaware Department of Labor for more information about applying for WIOA education and training funds at joblink.delaware.gov.

Students who are not eligible for WIOA funds may seek additional support options below and attend an information session. To learn more, visit joblink.delaware.gov.

Delaware Technical Community College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sex, national origin, age, disability, genetic information, marital status, veteran status, sexual orientation, gender orientation, gender identity or pregnancy, or any other classifications protected by federal, state, and local law. Auxiliary aids and services are available upon request to individuals with disabilities.

The newly expanded SEED (Student Excellence Equals Degree) Scholarship Program is now open to Delawareans of all ages who would like to pursue a workforce training credential. This is an excellent opportunity for state residents who want to change careers or re-enter the workforce, but first need to obtain critical workforce training in less time than it would take to earn an academic degree.



The expanded SEED scholarship includes short-term certificate programs. Workforce training certificates do not require a minimum GPA, but do require graduation from a Delaware high school/GED program.

For more information on the SEED Scholarship Program, visit our website at dtcc.edu/seed.

Scholarships are available. Call the campus numbers listed on page 2 for more information.



Students can receive information about payment plans by attending an information session or calling the campus numbers listed on page 2 prior to their class start date. To register for an information session, visit: dtcc.edu/continuing-education/workforce-training.

Drones

Foundations of Flight

This course is an overview of professional drone operations. Topics covered in this course include operating systems on different consumer and commercial aircraft, introduction to standard operating procedures for conducting drone flights, and drone mapping/modeling. You will be introduced to the information in the Federal Aviation Administration (FAA) Code of Federal Regulations (CFR) 14 Part 107 Remote Pilot Certificate with a small Unmanned Aircraft Systems (sUAS). This course will prepare you to take the Airman Knowledge test to become a commercial drone operator.

18 hrs., 1.8 CEUs, Fee \$215

EYF 240 232W: 3/14 - 4/18, R, 6 - 9 p.m., Online (Georgetown)

Advanced Drone Operations

This course will go beyond the basics and teach drone operators various essential strategies and skills related to flying in disaster sites to photograph specifics and what to focus on when capturing portions of buildings and other elements. Students will learn more practical uses for flying and how to successfully gather information. Prerequisite: Foundations of Flight.

10 hrs, 1.0 CEUs, Fee \$145

EYF 241 232W: 4/25 - 5/23, R, 6 - 8 p.m., Online (Georgetown)

HEALTHCARE



Looking for a career change? You can be part of a healthcare system in only 3-5 months!

Delaware Tech offers the training to make your healthcare career a reality.

Highlights:

- Average length of program is three months
- Most programs have a hybrid (online and in-person) component so you can work from the convenience of your home
- Friendly and supportive instructors who are experts in their field
- Modern state-of-the-art classrooms and labs
- Tuition is all-inclusive – no additional fees or costs!
- Classes prepare you for each industry-specific certification

Information Sessions: 1 hour, FREE • Virtual at noon and 5 p.m.

Attend an information session to learn about the wide variety of healthcare certificate training programs we have to offer, information about course content, and funding options. Attendance at one session and placement testing is required prior to admission into a healthcare certificate training program.

January 2	March 5	May 7
February 6	April 2	June 4

To register, visit dtcc.edu/continuing-education/workforce-training

Healthcare

Certified EKG Technician



This course will teach students how to perform 3, 5, and 12 lead EKGs. Students will learn rhythm interpretation and to recognize and troubleshoot artifacts. Upon completion of the course, you will be eligible for national certification as an EKG technician. Tuition includes textbook, exam fees, materials, BLS certification, and background check/drug screening. Prerequisite: Attendance at an information session. Internship/clinical experience included (hours may vary from course schedule).

100 hrs., 10 CEUs, Fee \$2,395

WYK 500 632H: 6/24 - 8/6, MTW, 5 - 10 p.m., Dover, Hybrid

FREE TRAINING

Thanks to the generous support of Bank of America, there are a limited number of seats for the upcoming **Certified Nursing Assistant and Basic Spanish for Healthcare Professionals** program at all campuses at no cost to the student. The process to apply, criteria for participation, and course availability will be explained at the information session. Candidates must attend an information session and meet eligibility requirements.

Information Sessions Dates:

January 2	April 2
February 6	May 7
March 5	June 4

To register, visit go.dtcc.edu/freetrainingssession



Certified Hemodialysis Technician

This program is designed for those working in or desiring employment as a hemodialysis technician in the healthcare field. Students will study the basic requirements for patient care, renal anatomy and physiology, treatment procedures and processes, water treatment, dialyzer reprocessing, ethics and laws governing medical care, and the effect of nutrition and medication on the patient. Students will also be exposed to the equipment and environment used for renal dialysis. Students must have a high school diploma or equivalent. Upon completion of the program, students can sit for the Certified Clinical Hemodialysis Technician (CCHT) exam through the Nephrology Nursing Certification Commission (NNCC). This program includes 200 hours of classroom lecture and a potential clinical internship opportunity at a local healthcare provider. Students must qualify for an internship. Tuition includes textbooks, scrubs, background check, drug screen, certification exam, supplies, and internship/clinical lab experience. Prerequisite: CNA certification or experience preferred.

200 hrs., 20 CEUs, Fee \$2,995

WYK 502 632H: 1/8 - 6/5, MW, 5 - 10 p.m., Dover, Hybrid

WYK 502 402H: 1/29 - 3/28, MTWR, 1 - 4 p.m., Wilmington, Hybrid

Certified Clinical Medical Administrative Assistant

This course is for someone who is interested in becoming a busy healthcare professional. This program will provide training to prepare students with skills to handle all aspects of the medical office setting from the front office in-patient intake and scheduling to assisting the provider by taking vitals and drawing blood for prescribed tests. In this course, you will learn how to perform administrative duties, as well as clinical and non-clinical duties. Classes are taught in person through lecture, student laboratory, and clinical experiences. Upon successful completion of this course, you will be able to sit for the Certified Medical Administrative Assistant (CMAA) and the Certified Clinical Medical Assistant national exam (CMAAC). Tuition includes textbook, exam fee, BLS certification, supplies, and criminal background/drug screening. Internship/clinical experience included (hours may vary from course schedule).

480 hrs., 48 CEUs, Fee \$4,995

WYK 501 632H: 2/5 - 7/10, MTW, 5 - 10 p.m., Dover, Hybrid

WYK 501 232H: 1/2 - 7/11, TWR, 5 - 9 p.m., Georgetown, Hybrid

WYK 501 402H: 3/18 - 9/26 MTWR, 1 - 4 p.m., Wilmington, Hybrid

Certified Clinical Medical Assistant w/Phlebotomy

This course is for someone who is looking for an exciting, challenging, and rewarding career in healthcare. This program will provide training to prepare students with skills to assist the provider by preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, and technical aspects of phlebotomy. Classes are taught in person and through online lectures, student laboratory, and clinical experiences. Upon successful completion of this course, you can sit for the Certified Clinical Medical Assistant national exam and the Certified Phlebotomy Technician Exam. Tuition includes textbook, exam fee, BLS certification, supplies, and criminal background/drug screening. Prerequisite: Attendance at an Information Session. Internship/clinical experience included (hours may vary from course schedule).

480 hrs., 48 CEUs, Fee \$5,295

WYK 011 601H: 1/29 - 6/25, MTWR, 12:30 - 4:30pm., Dover, Hybrid

WYK 011 632H: 2/5 - 7/15, MWR, 5 - 10 p.m., Dover, Hybrid

HEALTHCARE

Certified Nursing Assistant Certificate Program

Learn how to safely perform basic nursing skills under the supervision of a licensed nurse in a healthcare facility. Communication, observation, and documentation skills are incorporated to aid in meeting the psychological, physical, and environmental needs of the patient. Following successful completion of this course, you will be qualified to take the Delaware Nurse Aid Competency Exam for certification. Tuition includes textbook, exam fee, supplies, BLS certification, and criminal background/drug screening. Prerequisite: Attendance at an information session. Internship/clinical experience included (hours may vary from course schedule).

137 hrs, 13.7 CEUs, Fee \$2,595

WYK 503 403H: 1/22 - 3/28, MTWR, 8:30 a.m. - 12:30 p.m., Wilmington, Hybrid

WYK 503 433H: 1/22 - 4/4, MTWR, 5 - 9 p.m., Wilmington, Hybrid

WYK 503 404H: 4/8 - 6/13, MTWR, 8:30 a.m. - 12:30 p.m., Wilmington, Hybrid

WYK 503 434H: 4/15 - 6/27, MTWR, 5 - 9 p.m., Wilmington, Hybrid

WYK 503 202H: 1/30 - 3/21, TWR, 9:30 a.m. - 2:30 p.m., Georgetown, Hybrid

WYK 503 232H: 2/6 - 4/23, TWR, 5 - 9 p.m., Georgetown, Hybrid

WYK 503 203H: 4/9 - 6/6, TWR, 9:30 a.m. - 2:30 p.m., Georgetown, Hybrid

WYK 503 233H: 5/14 - 7/30, TWR, 5 - 9 p.m., Georgetown, Hybrid

WYK 503 633H: 1/29 - 4/21, MW, 5 - 10 p.m., Dover, Hybrid

WYK 503 603H: 6/25 - 8/10, TWR, 9 a.m. - 3 p.m., Dover, Hybrid

WYK 503 536H: 2/5 - 5/2, MTWR, 5 - 9 p.m., Stanton, Hybrid

WYK 503 537H: 3/4 - 5/23, MTWR, 5 - 9 p.m., Stanton, Hybrid

WYK 503 538H: 5/13 - 7/25, MTWR, 5 - 9 p.m., Stanton, Hybrid

WYK 503 534H: 6/24 - 9/12, MTWR, 5 - 9 p.m., Stanton, Hybrid

Certified Phlebotomy Technician

This course is certified by the National Healthcare Association (NHA). Students are trained to perform a variety of blood collection methods using proper techniques and precautions. Classes are taught in person and through online lectures, student laboratory, and clinical experiences. NHA certification exam will be administered at the program's end. Tuition includes textbook, exam fee, supplies, BLS certification, and criminal background/drug screening. Prerequisite: Attendance at an information session. Internship/clinical experience included (hours may vary from course schedule).

200 hrs., 20 CEUs, Fee \$3,295

WYK 504 403H: 1/8 - 3/8, MTWRF, 1:30 - 4:30 p.m., Wilmington, Hybrid

WYK 504 433H: 1/8 - 3/21, MTWR, 5 - 8 p.m., Wilmington, Hybrid

WYK 504 404H: 3/25 - 5/24, MTWRF, 1:30 - 4:30 p.m., Wilmington, Hybrid

WYK 504 434H: 4/1 - 6/13, MTWR, 5 - 8 p.m., Wilmington, Hybrid

WYK 504 202H: 1/8 - 4/5, MWF, 9 a.m. - 1 p.m., Georgetown, Hybrid

WYK 504 232H: 2/5 - 5/8; MWF, 3 - 7 p.m., Georgetown, Hybrid

WYK 504 203H: 5/20 - 8/21, MWF, 9 a.m. - 1 p.m., Georgetown, Hybrid

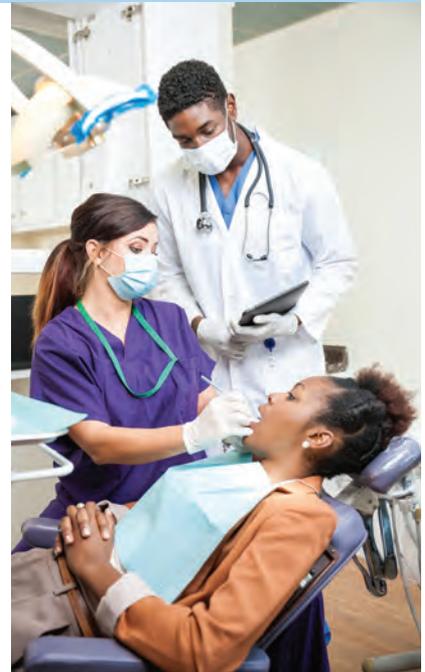
WYK 504 633H: 2/20 - 5/30 TR, 5 - 10 p.m., Dover, Hybrid

WYK 504 634H: 6/4 - 8/8, TWR, 5 - 10 p.m., Dover, Hybrid

WYK 504 604H: 6/11 - 8/13, TWR, 9 a.m. - 3 p.m., Dover, Hybrid

WYK 504 531H: 3/4 - 5/16, MTWR, 5:30 - 9:30 p.m., Stanton, Hybrid

WIOA



Dental Assistant

WIOA

Dental assistants increase the efficiency of the dentist in the delivery of quality oral health care and are valuable members of the dental care team. If you have effective communication skills, enjoy working with your hands as well as your mind, and want a career with responsibility, becoming a dental assistant is for you. Classes are taught in person and through online lectures, student laboratory, and clinical experiences. Upon successful completion of the DANB Radiation Health and Safety (RHS) exam, you will achieve the Delaware State Radiology Certification. All textbooks, certification exam, uniforms, and BLS certification included. Prerequisite: Attendance at an information session. Internship/clinical experience included (hours may vary from course schedule).

200 hrs., 20 CEUs, Fee \$3,995

WYK 505 431H: 1/23 - 5/17, TW, 6 - 9 p.m., F, 9 a.m. - 4 p.m., Wilmington, Hybrid

WYK 505 432H: 5/28 - 9/13, TW, 6 - 9 p.m., F, 8:30 a.m. - 4:30 p.m., Wilmington, Hybrid

WYK 505 632H: 1/23 - 4/30, TWR, 5 - 10 p.m. Dover, Hybrid



WIOA



Emergency Medical Technician – Basic Certification Course – Orientation

Come join us for a free, detailed virtual information session that covers course content, and requirements to successfully complete the Emergency Medical Technician - Basic Certification Course.

1.5 hr., FREE

WNK 501 631W: 1/10, W, 6:30 - 8 p.m., Online, (Dover & Stanton)

Emergency Medical Technician – Basic Certification Course



The EMT-Basic Certification Course represents the first response of the emergency medical system. Be prepared to care for patients at the scene of an accident and transport them by ambulance to the hospital directed by more highly trained medical personnel. Learn basic emergency skills to assess a patient's condition and manage respiratory, cardiac, and trauma emergencies. This course combines 100 hours of online training, and 80 hours of classroom instruction that includes hands-on learning. Participants must schedule an ambulance ride-along outside of regular class hours. This course is approved by the State of Delaware Office of Emergency Medical Services and the National Registry of Emergency Medical Technicians. Prerequisite: Attendance at an information session. Internship/clinical experience included (hours may vary from course schedule). Class will be held in Dover on the weekends.

180 hrs., 18 CEUs, Fee \$1,995

WYK 506 662H: 1/29 - 4/20, S, 8 a.m. - 3:30 p.m., 4/21, Su, 8 a.m. - 3:30 p.m., Dover, Hybrid

WYK 506 561H: 1/29 - 4/13, S, 8 a.m. - 4 p.m., Stanton, In-person, 4/14, Su, 8 a.m. - 4 p.m., Dover, In-person

Polysomnography (Sleep) Technician



Sleep technologists assist in the clinical assessment, testing, diagnosis, management, and prevention of sleep-related disorders. Sleep Technologists are allied health professionals who may work in sleep disorder centers, sleep specialty clinics, Durable Medical Equipment (DME) settings and corporate, academic and research settings. Delaware Tech's Sleep Technician program is accredited by The American Academy of Sleep Medicine's (AASM) Accredited Sleep Technologist Education Program (A-STEP). This course plus the included Exam and Online Self-Study Modules meets "Pathway 3" eligibility criteria to sit for the Certified Polysomnographic Technician (CPSGT) exam administered by the Board of Registered Polysomnographic Technologists (BRPT). The CPSGT credential qualifies the student to apply for the Delaware Polysomnography License (other states may vary). Tuition includes the 80-Hour Introductory Course, Exam fee, Online Self-Study Modules, CPR certification, textbooks, and all required supplies.

Prerequisite: Attendance at an information session, High School Diploma or GED, basic math proficiency

120 hrs., 12 CEUs, Fee \$3,795

WYK 507 433H: 2/12 - 4/3 MW, 5 - 10 p.m., Wilmington, Hybrid

**WYK 507 432H: 1/8 - 1/19, MTWRF, 8:30 a.m. - 5 p.m., Wilmington, In-Person
*(Accelerated Format)**

Medical Coding Specialist



This 410-hour course will prepare students to perform the duties required by an out-patient coder and for the National Certification exam. Students will be introduced to anatomy/terminology, physiology, pharmacology, ICD, CPT, HCPCS, and major nationwide medical insurance programs. Upon successful completion of the course, students will sit for the Certified Coding Specialist Physician-based (CCS-P) Examination and a one-year student membership to AHIMA. Prerequisite: Attendance at an information session.

410 hrs., 41 CEUs, Fee \$5,495

WYK 515 402H: 3/11 - 9/13, MTWR, 8:30 a.m. - 12:30 p.m., Wilmington, Hybrid

WYK 515 432H: 6/17 - 12/5, MTWR, 5:30 - 9:30 p.m., Wilmington, Hybrid

WYK 515 202H: 3/25 - 9/12, MTWR, 8:30 a.m. - 12:30 p.m., Georgetown, Hybrid

WYK 515 231H: 5/13 - 11/26, MTWR, 5 - 9 p.m., Georgetown, Hybrid

HEALTHCARE

Certified Pharmacy Technician

WIOA



Students will be trained to be pharmacy technicians in retail and hospital settings. Program elements include pharmacy theory and lab including pharmacy fundamentals, math, physiology, inventory, HIPPA regulations, and compliance. The program includes two 25-hour internship rotations, one in a hospital and one in a retail setting. Tuition includes books, uniform, certification exam, and drug screening. Upon completion, students will be scheduled for the PTCB (Pharmacy Technician Certification Board) exam. Prerequisite: Attendance at an information session. *Internship/clinical experience included (hours may vary from course schedule).

250 hrs., 25 CEUs, Fee \$3,395

WYK 509 631H: 1/29 - 6/10, MTW, 5 - 10pm, Dover, Hybrid

WYK 509 402H: 1/29 - 4/25, MTWR, 8:30 a.m. - 1:30 p.m., Wilmington, Hybrid

WYK 509 532H: 3/11 - 6/28, MWF, 5 - 9 p.m., Stanton, Hybrid

Certified Central Service Technician Training (Sterile Processing)

WIOA



This program is designed for those working in or desiring employment in central service. The central service technician is responsible for the procurement of surgical supplies and equipment. Central service technicians provide support to all patient care services in healthcare facilities. They are responsible for decontaminating, cleaning, processing, assembling, sterilizing, storing, and distributing the medical devices and supplies needed in patient care, especially during surgery. Students will study theories on disinfection, cleaning and decontamination, infection prevention and control; sterilization processes; regulations and standards; safety; inventory management; and professional communication. Upon completion of the program and 400 internship hours, students will be eligible to sit for the Certified Registered Central Service Technician (CRCST) exam through the International Association of Healthcare Central Service Materiel Management (IAHCSMM). Tuition includes textbooks, background check, drug screen, certification exam, supplies, and internship/clinical lab experience.

Prerequisite: Attendance at an Information Session. *Internship/clinical experience included (hours may vary from course schedule).

200 hrs, 20 CEUs, Fee \$2,995

WYK 511 632H: 2/7-5/11, TWR, 5 - 10 p.m., Dover, Hybrid

WYK 511 231H: 3/5 - 5/30, MTWR, 5 - 9 p.m., Georgetown, Hybrid

WYK 511 432H: 3/4 - 5/30, MTWR, 5 - 9pm, Wilmington, Hybrid



Community Health Worker



This 250-hour course is designed to prepare students to work as frontline public health workers who are trusted members of the community served. The Community Health Worker serves as a liaison between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery. The course consists of 210 hours of lecture and 40 hours of internship experience.

250 hrs., 25 CEUs, Fee \$3,495

WYK 512 232H: 1/23 - 6/12, TWR, 5 - 9 p.m., Georgetown, Hybrid

WYK 512 401H: 1/16 - 4/25, MTWR, 1:30 - 4:30 p.m., Wilmington, Hybrid

Patient Care Assistant 

This 420-hour program offers students innovative and hands-on training to become specialized in an in-demand and rewarding field. Training will include Certified Nursing Assistant, Phlebotomy, and Patient Care Assistant certifications, upon successful completion. The Patient Care Technician Program will provide training in a multitude of areas such as nursing care, phlebotomy, cardiac function, nutrition, therapeutic communication, psychology, critical thinking, respiratory services, rehabilitation services, EKG readings, and empathetic care to the client, family, and community. This program includes 420 hours of classroom lecture and labs and clinical internship opportunities at local healthcare providers. Students must qualify for an internship. Tuition includes textbook, scrubs, background check, drug screen, certification exams, supplies, CPR/BLS, and internship/clinical lab experience.

420 hrs., 42 CEUs, Fee \$5,695

WYK 513 631H: 1/29 - 8/6, MTW, 5 - 10 p.m., Dover, Hybrid

WYK 513 432H: 2/12 - 8/8, MTWR, 5 - 9 p.m., Wilmington, Hybrid

Patient Care Assistant I 

Learn the basic patient care assistant skills to get started in a healthcare career. Students will learn important skills such as but not limited to vitals including blood pressure, pulse, and respiration; infection control; safety of patients; and how to provide daily care to patients.

59 hrs, 5.9 CEUs, Fee \$995

WYK 514 202: 7/8 - 7/19, MTWRF, 8:30 a.m. - 2:30 p.m., Georgetown, In-person

Do you need to renew or maintain your nursing license?**Have you been out of practice or want to return to a clinical setting?**

This Nursing Refresher Series fulfills the Delaware Board of Nursing (DBON) requirements for nurses returning to active practice. For complete program requirements, call (302) 830-5204.

RN Refresher Classroom Theory

The Nursing Refresher course covers key concepts surrounding core competencies in nursing today. Areas include pharmacology, care planning, and current trends in health care. This course presents theory and incorporates it into clinical hands-on experiences. Immunizations and a CPR-BLS card are required. Text materials included.

46 hrs., 4.6 CEUs, Fee \$1,049

WYK 701 432H: 1/29 - 5/13, M, 6 - 9 p.m., Wilmington, Hybrid

Clinical

This course is the secondary requirement for recertification of the RN license. You will complete 80 clinical hours on weekends at locations TBA. Clinical schedule, immunizations and CPR-BLS certification must be current. Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of \$30 for a criminal background check and \$50 for a drug screening. An additional cost of \$65 will be charged by the Delaware State Police for fingerprinting.

80 hrs., 8 CEUs, Fee \$1,049

WYK 702 462H: 2/10 - 4/13, S, 7 a.m. - 3:30 p.m., Wilmington, Hybrid

Accelerated RN Refresher Program

This course is designed to provide the theory and clinical requirements to apply for recertification of the RN degree. The forty hours of theory and eighty hours of clinical are combined in a three-week period. All textbooks and materials are included. Immunizations and CPR-BLS certification required. *Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of \$30 for a criminal background check and \$50 for a drug screening.

126 Hours, 12.6 CEUs Fee \$2,098

WYK 703 402H: 7/8 - 8/15, MTWR, 8:30 a.m. - 2:30 p.m., Wilmington, Hybrid

HOSPITALITY

Hospitality

ServSafe Food Safety Program for Managers

Delaware law requires the Person-in-Charge (PIC) to demonstrate Food Safety knowledge to comply with the Food Code. The ServSafe® Food Protection Manager Certification meets that requirement. There must be someone with this certification present at a facility. The ServSafe Food Safety Program for Managers provides food safety training, exams, and educational materials to foodservice managers. Earn the ServSafe Food Protection Manager Certification, accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP). Learn to implement essential food safety practices and create a culture of food safety. The program includes the latest FDA Food Code, food safety research, and years of food sanitation training experience. Textbook and exam included.

8 hrs., 0.8 CEUs, Fee \$199

EYD 015 636: 2/5 & 2/12, M, 5 - 9 p.m., Dover, In-person

EYD 015 637: 4/8 & 4/15, M, 5 - 9 p.m., Dover, In-person

EYD 015 638: 6/3 & 6/10, M, 5 - 9 p.m., Dover, In-person

EYD 515 232: 3/11 & 3/18, M, 4 - 8 p.m., Georgetown, In-person



Food Service Worker

This program will qualify you to work in the Food and Nutrition Services industry at various institutions such as schools, hospitals, restaurants, correctional facilities, and many other organizations. Earn a national ServSafe Certification while learning elemental culinary concepts such as food handling and preparation, knife identification and safe handling, recipe measurements, conversions, and professionalism. The program consists of 100 hrs. of classroom instruction and an additional 120-hour internship. Upon completion, students who wish to pursue a culinary degree at Delaware Tech will be awarded credits towards their degree.



220 hrs, 22 CEUs, Fee \$1,895

EYD 660 531: 1/17 - 5/4, W, 6 p.m. - 8:30 p.m., and S, 8:30 a.m. - 1 p.m. Stanton, In-Person

ServSafe Food Handler

The ServSafe Food Handler Program is designed by the National Restaurant Association (NRA) for non-management foodservice staff. Topics include basic food safety, protection from pathogens, personal hygiene, cross-contamination and allergens, time and temperature control, and cleaning and sanitation.

4 hrs., 0.4 CEUs, Fee \$99

EYD 516 233: 4/17, W, 4 - 8 p.m., Georgetown, In-person

EYD 516 262: 4/27, S, 8 a.m. - Noon, Georgetown, In-person

EYD 516 234: 5/8, W, 4 - 8 p.m., Georgetown, In-person

IT Academies

Certified Cisco Networking Academy



This course will prepare students for the Cisco Certified Network Associate (CCNA) certification. Successful course outcomes will prepare and qualify you to apply for your CCNA certification. Topics include networking fundamentals, LAN Switching Technologies, configuring and troubleshooting Virtual Local Area Networks (VLANs), Routing Technologies, WAN Technologies, Infrastructure Services, Infrastructure Security, Infrastructure Management, and Rapid Spanning Tree Protocol (RSTP). Students will also learn to troubleshoot and resolve issues with Point-to-Point Protocol (PPP), Frame-Relay, Virtual Private Networks (VPNs), and Network Address Translation (NAT). Also, students will be able to monitor network traffic using Syslog, SNMP, and Net Flow analytical applications.

220 hrs, 22 CEUs, Fee \$3,495

WYF 700 432W: 2/19 - 6/1, MW, 5 - 10 p.m., S, 9 a.m. - 1 p.m., Online (Wilmington)

Introduction to JAVA



The Java Academy Level 1 provides students with the beginning knowledge and skills needed to design, write, and implement basic Java programs. Topics include logic/algorithm development, control structures, variables, input/output, modular designs, debugging techniques, beginning use of classes and objects, object-oriented programming concepts. Students will write programs that implement basic topics mentioned above to solve simple problems. The focus in this level is to convert human logic into computer logic and be able to translate human thinking into programming statements with functional programs for problem solving.

100 hrs., 10 CEUs, Fee \$1,595

WYF 701 432W: 2/27 - 4/13, TR, 5 - 10 p.m., S, 9 a.m. - 1 p.m., Online (Wilmington)

JAVA Programming



This comprehensive course introduces software engineering using the JAVA programming language with object-oriented programming principles. Learn primitive and non-primitive data types, control flow constructs, built-in class libraries, and event-driven programming methods. Create and manipulate objects, classes and how to use object-oriented tools such as the class debugger. Learn how to design, create, build, and debug Java applications and applets. Apply algorithmic thinking to solve programming problems. Implement syntax rules in Java programs and explain variables and data types used in program development and more. This course is designed for students with some programming experience and/or have some familiarity with Object Oriented Programming. Prerequisite – Intro to Java.

380 hrs., 30.8 CEUs, Fee \$4,295

WYF 702 233W: 4/16 - 10/5, TR, 5 - 10 p.m., S, 9 a.m. - 1 p.m., Online (Wilmington)

Oracle



This Oracle Certification course will provide students with the knowledge and skills necessary to become certified as an Oracle Certified Associate (OCA) for Oracle Database 11g. Topics include an introduction to Oracle Database SQL, using statements and functions to manage data, as well as the fundamentals of database administration. Students will install, administer, and understand the Oracle database architecture and how its components work and interact with one another. Students should have a working knowledge of MS Word and Excel, Internet navigation, and a desire to learn about and work with data management.

220 hrs., 22 CEUs, Fee \$3,495

WYF 001 671W: 3/4 - 6/22, MW, 5 - 10 p.m., S, 9 a.m. - 1 p.m., Online (Wilmington)

NEW AND EXCITING IT OFFERINGS THIS JANUARY 2024!

Examples of offerings will include:

Cybersecurity Analyst

Data Analyst

Digital Marketing & E-Commerce

For more information and to learn about entry requirements, email IT-Academy@dtcc.edu.

IT Programs are eligible for SEED, making training FREE for eligible Delaware residents.

PROFESSIONAL DEVELOPMENT

Information Technology

Do you want to know more about the IT courses we offer? Are you uncertain about which technical course fits your needs and your knowledge level?

Use our rating chart below to help you select a computer course of the appropriate level and type to meet your needs.



Little or no computer/Internet experience.



Limited keyboarding, computer, or Internet experience and knowledge of Windows or completion of a **yellow** level course.



Keyboarding skills and experience with specific software and Windows 7 or higher, or equivalent skills and completion of an **orange** level course. Intermediate knowledge or higher of Microsoft Office applications and comfortable with navigating online.



Working knowledge of specific software and Windows or higher file management skills, or completion of a **red** level course. Thorough knowledge of computer applications, navigating online, and learns new technical processes with ease.

Computer Skills for the Workplace



Are you struggling at work to keep up with the increased variety of virtual skills needed to do your job? Are you looking to get back into the workforce but need to upskill to become a more qualified candidate? This course will introduce you to several well-known workplace software applications including Microsoft Suite, email, Adobe, Zoom and many others. Basic computer skills are a requirement for this class.

14 hrs., 1.4 CEUs, Fee \$189

EYF 600 535W: 4/2 - 5/14, T, 6 - 8 p.m., Online (Stanton)

Comp TIA A+



Comp TIA A+ is the most essential IT certification for establishing an IT career. If you're new to the IT industry, this will help you put your best foot forward. If you're already an IT professional, the Comp TIA A+ certification validates your skills and can boost your career. Students will build a desktop computer during this course as part of their hardware and software certification training. Upon completion of this course, each student can take their individual computer home. This course is designed to fully prepare you to sit for the CompTIA A+ certification exam.

Textbook and computer equipment included; CompTIA exam fee is not included. Seating is limited.

104 hrs, 10.4 CEUs, Fee \$2,395

WYF 950 531, TR, 1/23 - 5/2, 5:30 - 9 p.m. ITC (New Castle), In-person



Comp TIA Network+



Comp TIA Network+ is a vendor neutral networking certification that validates the essential knowledge and skills needed to confidently design, configure, manage, and troubleshoot any wired or wireless network. Certified individuals are in-demand worldwide, and these skills will prepare you for a career as a network administrator, technician, or installer. This course will prepare you to sit for the CompTIA Network+ Certification exam which verifies the skills and knowledge needed to take on a pivotal role in building, managing, and protecting the critical asset that is the data network. Textbook included. Exam fee is not included.

104 hrs., 10.4 CEUs, Fee \$1,495

This course is currently being offered by request only. Employers or groups of six or more are encouraged to call (302) 266-3300 or email stanton-itc@dtcc.edu to schedule class dates and times that are most convenient for you or your staff.



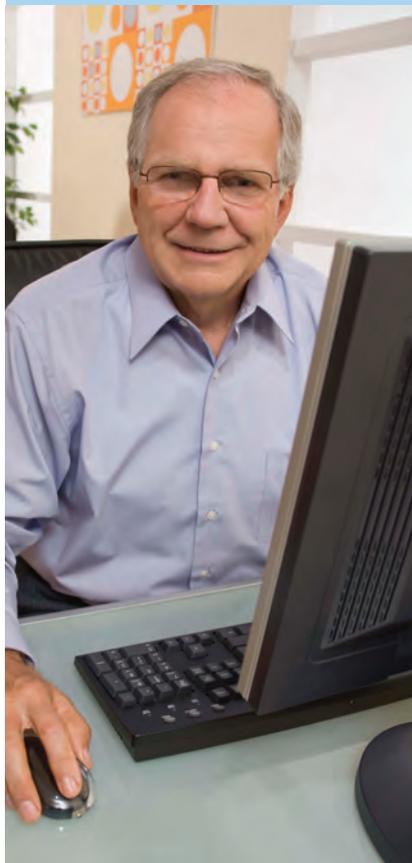
Get to Know Your iPhone/iPad



Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music, iCloud, email, FaceTime, and sifting through the many apps available to get the most out of your device! Bring your Apple device (2019 or newer) to class with you. No experience is necessary.

6 hrs, 0.6 CEUs, Fee \$89

EYF 603 532: 1/24 - 2/7, W, 6 - 8 p.m., Stanton, In-Person



Microsoft Office 365



This course is geared towards professionals who are familiar with Microsoft Office Suite applications but would like to learn more about working in the new cloud-based version. This course will cover the differences between cloud suite applications and desktop applications. You will learn how to use cloud 365 to store files and when it is better to use cloud 365 vs desktop 365, and file management. This course requires a windows computer with a purchased version of Office 365 installed.

6 hrs., 0.6 CEUs, Fee \$85

EYF 213 232W: 2/26 & 2/28, MW, 6 - 9 p.m., Online (Georgetown)

Microsoft Excel Basics



This course is for students who need to learn Microsoft Excel for their working environment or their own interests. The course will cover Windows 10 as well as cover Excel basics including: starting Microsoft Excel 2021, performing calculations, modifying worksheets, printing, and managing workbooks. Prerequisite: Must have computer basics and word processing skills before taking this course. This course requires a windows computer with a purchased version of Office 365 or Excel 2021 installed. Textbooks are included in tuition and will be mailed prior to class. **Please register by 2/26 for section 233W and by 3/18 for section 234W.**

12 hrs., 1.2 CEUs, Fee \$199

EYF 231 233W: 3/11 - 3/20, MW, 6 - 9 p.m., Online (Georgetown)

EYF 231 234W: 4/1 - 4/10, MW, 6 - 9 p.m., Online (Georgetown)

Microsoft Excel Level II



This course builds upon Microsoft Excel Basics and will help you create more advanced workbooks and worksheets. It will enhance your understanding of how to analyze data and extract information. The course covers the following topics: working with functions, lists, conditional formatting, using charts and tables including pivot tables, learning advanced functions and formulas, arrays, and navigating excel with more efficiency. Prerequisite: Students must have knowledge of Excel basics and computer and word processing skills before taking this course. This course requires a windows computer with a purchased version of Office 365 or Excel 2021 installed. Textbook included and will be mailed prior to class. Please register by 4/8.

12 hrs., 1.2 CEUs, Fee \$199

EYF 207 232W: 4/22 - 5/1, MW, 6 - 9 p.m., Online (Georgetown)

Microsoft Excel Level III



This course builds upon Microsoft Excel Level II and will help you to advance your skills in working with some of the more advanced Excel features. The course covers the following topics: working with multiple worksheets and workbooks, sharing and protecting workbooks, automating workbook functionality, using lookup functions, dynamic arrays, and formula auditing, forecasting, and mapping data. Prerequisite: Students must have knowledge of Excel and computer and word processing skills before taking this course. This course requires a windows computer with a purchased version of Office 365 or Excel 2021 installed. Textbook included and will be mailed prior to class. Please register by 4/29.

12 hrs., 1.2 CEUs, Fee \$199

EYF 208 232W: 5/13 - 5/22, MW, 6 - 9 p.m., Online (Georgetown)

Troubleshooting Your PC



Are you having computer trouble working from home and would like to learn some common and simple fixes to computer issues? Do you want to clean and update an old computer to utilize it for Zoom or online shopping while socially distancing from home? This class will teach you how to solve wireless connection issues, show you how to perform a general clean up, as well as deal with viruses and malware. Basic computer skills are required for this class.

4 hrs., 0.4 CEUs, Fee \$59

EYF 659 533W: 6/4 - 6/11, T, 6 - 8 p.m., Online (Stanton)

PROFESSIONAL DEVELOPMENT

Do you want to go to school, but don't think you can afford it?

Financial assistance options:

Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog.

WIOA

Please contact the Delaware Department of Labor for more information about applying for WIOA education and training funds at joblink.delaware.gov.

Students who are not eligible for WIOA funds may seek additional support options below and attend an information session. To learn more, visit joblink.delaware.gov.

Delaware Technical Community College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sex, national origin, age, disability, genetic information, marital status, veteran status, sexual orientation, gender orientation, gender identity or pregnancy, or any other classifications protected by federal, state, and local law. Auxiliary aids and services are available upon request to individuals with disabilities.

The newly expanded SEED (Student Excellence Equals Degree) Scholarship Program is now open to Delawareans of all ages who would like to pursue a workforce training credential. This is an excellent opportunity for state residents who want to change careers or re-enter the workforce, but first need to obtain critical workforce training in less time than it would take to earn an academic degree.



The expanded SEED scholarship includes short-term certificate programs. Workforce training certificates do not require a minimum GPA, but do require graduation from a Delaware high school/GED program.

For more information on the SEED Scholarship Program, visit our website at dtcc.edu/seed.

Scholarships are available. Call the campus numbers listed on page 2 for more information.



Students can receive information about payment plans by attending an information session or calling the campus numbers listed on page 2 prior to their class start date. To register for an information session, visit: dtcc.edu/continuing-education/workforce-training.

Professional Careers and Certifications

Payroll Certification Course



This certificate program helps you prepare for career success with first-hand knowledge of calculating payroll, completing payroll taxes, and preparing payroll records. Retain knowledge through examples and real business applications. Be prepared to take the National Payroll exam on the last day of class. Students need to bring a 1-inch, 3-ring binder to class. Tuition includes the exam fee and textbook.

42 hrs., 4.2 CEUs, Fee \$799

EYD 247 231W: 2/1 - 3/18, MR, 6 - 9 p.m., Online (Georgetown)

QuickBooks Certification Course



In this certification course, students will enhance their professional skills by learning QuickBooks online version. Upon successful completion of this course, you will be able to set up a company's inventory, ledger, payroll setup and processing, invoice for services, credit card purchases and reconciliations, process payments, work with bank reconciliations, enter and pay bills, and the creation of monthly financial report packaging including balance sheets and income statement monthly financial report. Be prepared to take the National QuickBooks exam the last night of class. Tuition includes the exam fee and textbook.

42 hrs., 4.2 CEUs, Fee \$799

EYF 245 231W: 3/25 - 5/9, MR, 6 - 9 p.m., Online (Georgetown)



Grant Writing

Learn how to develop successful grant proposals that present persuasive reasoning for awarding a grant to your organization. Topics discussed will be how to identify potential funding sources, how to read and understand proposal guidelines and requests for proposals (RFP), components of an application, strategies for developing a proposal, writing objectives, preparation and justification of budgets, cost-sharing and sub-contracts, procedures for grants submission and grants start-up, and the grant review process.

15 hrs., 1.5 CEUs Fee \$249

**END 006 631: 3/6 - 4/10, W,
6:30 - 9 p.m., Online (Dover)**

Managing Your Grant Award

Congratulations! You successfully completed the application process and have been awarded funding. Now it's time to accept and successfully manage your grant which includes managing the work of the grant, monitoring the time and effort devoted by grant personnel, keeping organized records of paperwork for audit purposes or in case of questions, preparing reports, monitoring the project budget, and tracking expenditures.

2.5 hrs., 0.25 CEUs, Fee \$49

**ENC 012 633: 4/24, W,
6:30 - 9 p.m., Online (Dover)**

Getting Paid to Talk

Have you ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, there are many voice-over opportunities. This class, run with the Voice Coaches Company, will introduce you to the growing field of voice-over. This class will discuss industry pros and cons and play samples from working voice professionals. In addition, you'll have an opportunity to record a short professional script under the direction of the instructor. This class is fun, realistic, and a great first step for anyone interested in the voice-over field.

1.5 hrs., Fee \$49

**ENC 601 535W: 1/24, W,
6:30 - 8 p.m. Online (Stanton)**

**ENC 601 536W: 4/4, R,
6:30 - 8 p.m. Online (Stanton)**

**ENC 601 537W: 7/25, R,
6:30 - 8 p.m. Online (Stanton)**

Resume Overhaul

Are your outdated resume and interview skills keeping you from growing in your organization? In this course you will learn the latest guidelines for customizing a resume that reflects your ambition. Our sales and recruiting expert will help you polish your interview skills and enhance your overall presence. Invest in yourself and your future career. Textbook included in course fee.



12 hrs., 1.2 CEUs, Fee \$229

**END 600 531: 3/12 - 4/30, T,
6 - 7:30 p.m., Stanton, In-Person**

PROFESSIONAL DEVELOPMENT

Sales Training Academy

The Sales Training Academy uses a practical, hands-on approach to training in personal sales. Students will review basic concepts, such as opportunities in relationship selling, the process and sales relationship strategies, prospecting, and negotiation and closing the sales. Role-plays and simulations will follow to help prepare you for a career in sales. This is an online course with required virtual instructor meetings. You will learn at your convenience but will be required to attend one-on-one meetings with your instructor. A 25-hour work-based learning experience is included (hours may vary from course schedule).

100 hrs., 10.0 CEUs Fee \$1649

EYC 245 202W: 2/19 - 5/31, Online (Georgetown)

Operator of Public Pools

This workshop meets the training requirements of an approved pool operator as specified in the State of Delaware regulations on public pools. Learn about swimming pool maintenance and cost-effective operations. Topics covered: filtrations, sanitation, pH/water balance, testing, spa troubleshooting, emergency procedures, and discussion on application of Delaware regulations.

8 hrs., .8 CEUs, Fee \$225

EYD 534 501: 3/22, F, 8:30 a.m. - 4:30 p.m., Stanton, In-person

EYD 534 562: 4/20, S, 8:30 a.m. - 4:30 p.m., Stanton, In-Person

EYD 534 503: 5/17, F, 8:30 a.m. - 4:30 p.m., Stanton, In-person

EYD 534 261: 4/27, S, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

EYD 534 262: 5/25, S, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Wedding & Event Planning

Have you always wanted to design and deliver a successful wedding or social event? This updated 26-hour course will give you the tools necessary to create unforgettable celebrations. Our industry expert will cover the essentials of the wedding and event planning industry such as time management, contracts, budgeting, wedding trends, themes and floral décor. Course materials included.

26 hrs., 2.6 CEUs, Fee \$449

EYD 645 531: 1/29 - 3/6, MW, 6:30-8:30 p.m., Stanton, In-Person

Operating a Wedding & Event Planning Business

This revised 20-hour course will concentrate on building your wedding or event planning business. Our industry expert will help you discover all the nuances of business structure, branding, client management, bookkeeping, contracts, and so much more. Make your passion, your business. Course materials included.

20 hrs., 2 CEUs, Fee \$389

EYD 646 531: 3/18 - 4/17, MW, 6:30 - 8:30 p.m., Stanton, In-person

Security Guard Training

There is high demand for security guards in the area. Mandatory basic training for those who wish to pursue a Delaware Security Guard License (yellow card) and renewals. Self-paced course will consist of nine required training modules along with knowledge quizzes in a 3-day format from Monday to Wednesday. Mandatory virtual review session will be held Thursday evening. Students will be required to pass the Delaware Security License Exam, on a separate day/time (fee not included). After completion of course and Security Guard exam, fingerprinting and background check are required by the State before license will be issued.

13.5 hrs., 1.35 CEUs, Fee \$150

EYD 672 543W: 1/8 - 1/11, MTW, Self-paced, R, 6 - 8 p.m., Online (Stanton)

EYD 672 544W: 2/12 - 2/15, MTW, Self-paced, R, 6 - 8 p.m., Online (Stanton)

EYD 672 545W: 3/11 - 3/14, MTW, Self-paced, R, 6 - 8 p.m., Online (Stanton)

EYD 672 546W: 4/8 - 4/11, MTW, Self-paced, R, 6 - 8 p.m., Online (Stanton)

EYD 672 547W: 5/13 - 5/16, MTW, Self-paced, R, 6 - 8 p.m., Online (Stanton)

EYD 672 548W: 6/10 - 6/13, MTW, Self-paced, R, 6 - 8 p.m., Online (Stanton)

Security Guard Exam

This exam is required by the State of Delaware for all current security guards and new hires. Students will be required to pass with a minimum of 75% to receive certification. This test must be taken every five years to maintain licensure. Must bring a driver's license and your training certificate. Exams are routinely offered collegewide. The Security Guard Exam fee is \$49. For more information on how to register, please contact stanton-workforcedevelopment@dtcc.edu or owens-workforcedevelopment@dtcc.edu

Train the Trainer for Security Guard Instructors

To participate in this course, individuals must be employed by a Delaware State Police-licensed Security Guard Agency. Candidates must provide an affidavit from the agency they are employed with to register and complete the Train the Trainer course. Additionally, students should then register and pass the Security Guard Exam. Upon completion of all requirements, candidates will be authorized to train individuals only for the Agency they are employed with as per the Administrative Code, Title 24, Section 4.0. ***Complete the Train the Trainer Affidavit found online or request one at stanton-workforcedevelopment.edu and return no later than seven (7) days before your class.**

4 hrs., 0.4 CEUs, Fee \$109

EYD 684 534W: 1/22, M, 5:30 - 9:30 p.m., Online (Stanton)

EYD 684 535W: 4/29, M, 5:30 - 9:30 p.m., Online (Stanton)

Bartending and Mixology 101

Interested in learning how to mix drinks like a pro? Learn actual mixing/presentations, glassware identification, drink recipes, proper etiquette, appearance, and professional handling of situations. No alcohol will be consumed during class.

16 hrs., 1.6 CEUs, Fee \$225

EYD 206 232: 4/8 - 6/3, M, 7 - 9 p.m., Georgetown, In-person

EYD 206 202: 4/23 - 5/16, TR, 1:30 - 3:30pm, Georgetown, In-person

EYD 611 532: TBD, Stanton, In-Person. Call (302) 454-3956 for more information!



Real Estate

Real Estate Pre-Licensing Course Info Night

Come join us for a free detailed info session on the requirements, course content, and what is expected to successfully complete the Real Estate Pre-Licensing Course. Registration required.

2 hrs., Fee FREE

ENL 201 232W: 2/1, R, 6 - 8 p.m., Online (Georgetown)

Real Estate Pre-Licensing Course

This course prepares you for the Delaware real estate sales licensing examination. The course consists of three distinct sections: real estate principles, law, and math. A math challenge exam will be given the first night of class to determine if you are exempt from taking the math final. Successful completion meets the Delaware real estate education requirements. Textbooks are included in tuition. Please bring a 3-ring binder to class. Approved by the DE and MD real estate commissions. If you are applying for reciprocity in Delaware, please contact our registration team at (302) 259-6330 to register for the law program separately. Our Pre-Licensing program, in accordance with DE and MD regulations, provides three courses that must be passed in order to sit for the licensure exam:

104 hrs., 10.4 CEUs, Fee \$1099

Real Estate Sales, 2/13 - 3/19, 11 sessions, 44 hrs. (Georgetown)

Real Estate Law, 3/21 - 4/16, 8 sessions, 32 hrs. (Georgetown)

Real Estate Math, 4/18 - 5/9, 7 sessions, 28 hrs. (Georgetown)

EYL 200 232: 2/13 - 5/9, TR, 6 - 10 p.m., Georgetown, In-person

Social Media

Social Media Certificate

Keep pace with one of the fastest moving mediums by effectively using social media to market your business. This certificate is designed for small businesses, non-profit, big businesses, and everyone in between! The skills learned in class can be applied immediately in the workplace or to market a small business. All six classes listed below must be attended in order to achieve a certificate. Pre-requisite: You must open an account on each platform prior to the start of class. Class time will not be spent creating accounts.

*Certificate includes Social Media Strategy, Facebook for Business, Twitter-Tweet Your Way to Success, Leveraging the Power of LinkedIn to Market Your Business, Social Media Plan, and Pinterest, Instagram and More!

18 hrs., 1.8 CEUs, Fee \$339

EYF 217 232W: 4/2 - 4/18, TR, 6:30 - 9:30 p.m., Online (Georgetown)

Social Media Strategy

Looking to reach potential customers? Social media is one of the most influential and cost-effective outlets for small businesses. In this course we will discuss the basics of blogging, LinkedIn, Twitter, Pinterest, and Instagram. Learn how to strategically incorporate these marketing methods into your marketing plan in ways that save you and your employee's time.

3 hrs., 0.3 CEUs, Fee \$69

EYF 222 232W: 4/2, T, 6:30 - 9:30 p.m., Online (Georgetown)

Facebook for Business

Social media is critical to business success. As the largest social media platform, Facebook is the starting place for conversations leading to business. Your company can no longer afford not to be part of online conversation and sales. Learn the latest tools, which include Facebook Live, to discover how Facebook can increase engagement, influence, and sales. This workshop will provide the information you need to develop a powerful and lasting online brand for your business on Facebook.

3 hrs., 0.3 CEUs, Fee \$69

EYF 212 232W: 4/4, R, 6:30 - 9:30 p.m., Online (Georgetown)

Pinterest, Instagram, and more!

It is important to identify the functionality differences of each platform and determine which are best suited for your company's success. This class will provide a brief overview on Pinterest, Instagram, and other social media platforms that continue to trend. This class will be a lecture format with no time spent on personal platforms.

3 hrs., 0.3 CEUs, Fee \$69

EYF 224 232W: 4/9, T, 6:30 - 9:30 p.m., Online (Georgetown)

Twitter - Tweet Your Way to Success

Twitter is one of the easiest social media tools; however, it can be overwhelming and confusing. This workshop will focus on how to create and polish a personal and business Twitter account. You will unravel the mystery of Twitter language, find content that gets liked and retweeted, uncover common Twitter mistakes, and learn strategies to promote a business.

3 hrs., 0.3 CEUs, Fee \$69

EYF 209 232W: 4/11, R, 6:30 - 9:30 p.m., Online (Georgetown)

Leveraging the Power of LinkedIn to Market Your Business

LinkedIn can be a powerful tool to market your business when utilized properly. Discover and develop strategies to gain exposure, build relationships, create engagement, and maximize your brand presence on this social media platform using both your personal profile and your company page.

3 hrs., 0.3 CEUs, Fee \$69

EYF 223 232W: 4/16, T, 6:30 - 9:30 p.m., Online (Georgetown)

Social Media Plan – Putting Your Plan into Action

Every customer-facing business or organization needs to have a social media presence today, but success is only achieved through a social media plan. This course will prepare you to build a social media plan.

3 hrs., 0.3 CEUs, Fee \$69

EYF 225 232W: 4/18, R, 6:30 - 9:30 p.m., Online (Georgetown)



DELAWARE TECH

presents the 9th annual

SOCIAL MEDIA CONFERENCE

YOUR GUIDE TO SOCIAL MEDIA MARKETING



Keynote Speaker:

Andrew Davis

Keynote Speaker & Best-Selling Author

He's built and sold a digital marketing agency, produced for NBC and worked for The Muppets.

Today, Andrew Davis teaches business leaders how to grow their businesses, transform their cities, and leave their legacy.

Thursday, March 21, 2024

Delaware Tech | Owens Campus - Carter Partnership Center | Georgetown, Del.

Interested in being a presenter at the conference?

Visit [\(\(dtccsmc.com\)\)](http://dtccsmc.com) for details.



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For more information or to enroll:

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ed2go.com/dtccowens

New Castle County

go.dtcc.edu/ed2gowilm

Kent County

ed2go.com/dtcterry



ONLINE LEARNING

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Learn from the comfort of home!

Delaware Technical Community College partners with ProTrain to offer you quality online programs. Our Training Assessment Manager helps guide you through the entire process – from pre-enrollment to course completion.

- Accounting and Finance
- Business and Leadership
- Career and Hospitality
- Education and Personal Development
- Green and Renewable Energy
- Healthcare and Allied Health
- Industrial and Skilled Trades
- Legal and Criminal Justice
- Multimedia and Graphic Design
- Programming and Web Applications
- Spanish in the Workplace
- Technology and Computer Programs



For more information, please find us online at dtcc.theknowledgebase.org or call (800) 371-2963.

PERSONAL ENRICHMENT



Adult Basic Education/GED® Test Prep

In the Adult Basic Education/GED Program, participants will:

- Improve reading, writing, and math skills.
- Attain basic work readiness and occupational skills needed to succeed in the workplace.
- Achieve academic success through attainment of a GED.
- Continue learning by entering into postsecondary education or advanced training, military service, employment, or qualified apprenticeships upon attainment of GED.

Programs are offered free of cost! 60 hrs, 6 CEUs

DOVER

ENB 500 601: 1/15/ - 3/8, MTWR, 9 a.m. - 1 p.m., Dover, Hybrid

ENB 500 630: 1/15 - 3/8, MTWR, 5 - 8 p.m., Dover, Hybrid

ENB 500 601: 3/11 - 5/03, MTWR, 9 a.m. - 1 p.m., Dover, Hybrid

ENB 500 630: 3/11 - 5/03, MTWR, 5 - 8 p.m., Dover, Hybrid

ENB 500 601: 5/6 - 6/15, MTWR, 9 a.m. - 1 p.m., Dover, Hybrid

ENB 500 630: 5/6 - 6/15, MTWR, 5 - 8 p.m., Dover, Hybrid

Dover Location Assessment: Conducted by appointment at the Dover campus on Wednesdays and Fridays at 9:30 a.m. Please contact (302) 857-1594 to schedule your assessment.

GEORGETOWN

ENB 500 202H: 2/19 - 4/26, MWF, 10 a.m. - 12 p.m., Georgetown, Hybrid

ENB 500 232: 2/20 - 4/25, TR, 5 - 8 p.m., Georgetown, In-person

Georgetown Location Assessment: Conducted by appointment at the Georgetown Campus. Please call (302) 259-6330 for more information and to schedule your assessment.

WILMINGTON

ENB 500 401H: 1/22 - 3/8 MTRF, 8:30 a.m. - 1:30 p.m. Wilmington, Hybrid

ENB 500 402H: 3/18 - 5/3 MTRF, 8:30 a.m. - 1:30 p.m. Wilmington, Hybrid

Wilmington Location Assessment: Conducted by appointment at the Wilmington Campus. Contact (302) 657-5145 to schedule.

English as a Second Language (ESL)

English Conversation Assessments and Registration

Assessment and Registration for ALL non-credit ESL classes will be held as follows:

Friday, January 19, 9 a.m. - noon and 1 - 4 p.m.

Wednesday, January 24, 1 - 4 p.m. and 5 - 8 p.m.

Friday, January 26, 9 a.m. - noon and 1 - 4 p.m.

Friday, February 9, 9 a.m. - noon and 1 - 4 p.m.

Questions/Comments please call: 302-259-6330.

English Conversation I (ESL)

Beginning level instruction and practice in speaking and understanding English. Intended for adults whose first language is not English. Students must attend an assessment session prior to registration.

68 hrs., 6.8 CEUs, FREE

ENB 303 203: 2/5 - 5/22, MW, 9 a.m. - 11:15 a.m., Georgetown, In-person

ENB 303 204: 2/5 - 5/22, MW, 11:45 a.m. - 2 p.m., Georgetown, In-person

ENB 303 232: 2/6 - 5/14, TR, 5 - 7:30 p.m., Georgetown, In-person

English Conversation II (ESL)

Reading, writing, and listening activities will be integrated with conversational exercises.

PREREQUISITE: Completion of English Conversation Level I, or instructor's permission.

46 hrs., 4.6 CEUs, Fee \$349

ENB 213 202: 2/28 - 5/22, MW, 10 a.m. - noon, Georgetown, In-person

English Conversation III (ESL)

Reading, writing, and listening activities will be integrated with conversational exercises.

PREREQUISITE: Completion of English Conversation Level II, or instructor's permission.

46 hrs., 4.6 CEUs, Fee \$349

ENB 229 202: 2/28 - 5/22, MW, 9 - 11 a.m., Georgetown, In-person

English Conversation IV (ESL)

Reading, writing, and listening activities will be integrated with conversational exercises.

PREREQUISITE: Completion of English Conversation Level III, or instructor's permission.

46 hrs., 4.6 CEUs, Fee \$349

ENB 230 202: 2/28 - 5/22, MW, Noon - 2 p.m., Georgetown, In-person

English Conversation (ESL) - General

Reading, writing, and listening activities will be integrated with conversational exercises. This class is to accommodate students in levels II, III, or IV who need an evening class.

PREREQUISITE: Completion of placement assessment.

46 hrs., 4.6 CEUs, Fee \$349

ENB 304 201: 2/28 - 5/22, MW, 5 - 7 p.m., Georgetown, In-person

Arts & Crafts

Stained Glass Designs

Join us for a two-day workshop and create your own stained glass masterpiece! Under the expert direction of a local glass artist, participants will learn to cut, grind, foil, and solder to create beautiful designs. All materials included in course fee. Project designs will vary at instructor's discretion.

5 hrs., Fee \$109

ENA 600 531: 4/1 - 4/3, MW, 6 - 8:30 p.m., Stanton, In-Person

ENA 600 532: 7/22 - 7/24, MW, 6 - 8:30 p.m., Stanton, In-Person

Art Expressions

In this class, students are encouraged to express themselves through art and design. Students will explore different methods, techniques, and processes including drawing and painting. Students are asked to bring a sketchpad with 90lb or high paper.

12 hrs., Fee \$159

ENA 274 232: 4/4 - 5/9, R, 6 - 8 p.m., Georgetown, In-person

Shamanic Arts and Practices

This series of workshops will explore shamanic arts and practices with the goal of rediscovering the ancient wisdom of the shaman, consisting of five sessions. All materials are included in tuition.

Session 1: Clearing Negative Energy and Creating Sacred Space

Session 2: Reconnecting with Nature and Animal Spirit Guides

Session 3: Restoring the Human Spirit Using Shamanic Healing Practices

Session 4: Shamanic Plant and Crystal Medicine

Session 5: The Power of Ritual and Ceremony - In this final workshop, all aspects of the previous sessions will be brought together to demonstrate how ancient shamanic rituals and ceremonies can be incorporated into

everyday life. You will learn how to release stress, patterns of behavior, and personal trauma through healing, surrender, and cleansing rituals shared in this session. You will then be able to develop your own health and wellness plan using the shamanic tools, methods, and practices presented in these sessions. Each participant will create a surrender box or prayer tie as this session's class project.

15 hrs., Fee \$189

ENA 275 232: 3/27 - 4/24, W, 6 - 9 p.m., Georgetown, In-person

Culinary

100 Ways to Use an Avocado

Avocado for lunch? Sure! Avocado for dinner? Yes! Avocado for dessert? Bring it on! Avocados are not just for guacamole anymore. Rich in fiber, potassium, vitamin E and other nutrients, avocados are a versatile super-fruit that can be used in variety of dishes. Join us as we sample a few recipes and learn just how amazing avocados are.

4 hrs., Fee \$89

ENX 604 532: 6/13 - 6/20, R, 6 - 8 p.m., Stanton, In-Person

Spring "Bake"

Just in time for Mother's Day luncheons and graduation parties, join us in the kitchen as we whip up some tasty desserts. Students must wear closed-toe shoes.

4 hrs., Fee \$89

ENX 604 531: 3/4 - 3/6, MW, 6 - 8 p.m., Stanton, In-Person

PERSONAL ENRICHMENT

Defensive Driving

Defensive Driving, Basic

Earn a 10% reduction on the liability and personal injury portions of your automobile insurance premium for 3 years; three-point credit applied to your Delaware driving record via the Interstate Training Alliance's computer linkup with the Delaware Division of Motor Vehicles. Learn simple driving strategies. Students must be on time for class, and have a photo ID.

*All sections meet online via Zoom. Call 302-259-6330 for technology requirements.

6 hrs., 0.6 CEUs, Fee \$49

EYP 325 262W: 3/9, S, 9 a.m. - 3 p.m., Online (Georgetown)

EYP 325 232W: 5/7 - 5/8, TW, 6 - 9 p.m., Online (Georgetown)

Defensive Driving, Advanced Online

Earn a 15% discount on applicable provisions of your automobile insurance! The three-year certification course offers additional strategies for on-the-road safety, review of revised and existing traffic laws, and current safety technology. Prerequisite: Students must have completed the Basic Defensive Driving class. Students must be on time for class, and have a photo ID.

*All sections meet online via Zoom. Call 302-259-6330 for technology requirements.

3 hrs., 0.3 CEUs, Fee \$45

EYP 326 262W: 4/13, S, 9 a.m.- Noon, Online (Georgetown)

Defensive Driving for Teens

Learn simple driving strategies to help you avoid collisions and earn a guaranteed 10% reduction on the liability portion of your automobile insurance premium for three years. Participants will also have a three-point credit applied toward their Delaware driving record via the Delaware Division of Motor Vehicles. A review of all new and revised traffic laws and safety technology is included. This class is held online.

6 hrs., 0.6 CEUs, Fee \$49

EYU 001 660: 3/23, S, 9 a.m. - 3 p.m., Online (Dover)

EYU 001 661: 6/15, S, 9 a.m. - 3 p.m., Online (Dover)

Driver's Education

This Delaware Driver Education course is designed to fulfill Delaware DMV driver's education requirements for students under the age of 18.

The course has been approved by the State of Delaware Department of Education. The course consists of 30 hours of classroom instruction plus seven hours of in-car observation and seven hours of actual behind-the-wheel driving experience.

44 hours, 4.4 CEUs, Fee \$599

EYU 003 600: 6/13 - 6/28 MTWRF, No class 6/19, 9 a.m. - Noon (Dover)

Driver's Education for Delaware Certified Teachers

Method and Materials for Teaching Driver Education

Prerequisite: Certified state of Delaware teachers must take both driver's education classes as part of the certification process in becoming a certified driver education instructor in Delaware.

Upon completion of this program, candidates will be eligible to earn the 1553 - driver education and Traffic Safety Education Teacher certificate, provided they meet all other licensure and certification requirements. This class is held in-person.

40 hrs., Fee \$899

EYD 018 631: 1/29 - 5/20, M, 4:30 - 7 p.m., Dover, In-person

In-Car Training for Driver Education Instructors

Prerequisite: Certified State of Delaware Teacher Teachers must take both driver's education classes as part of the certification process in becoming a certified driver education instructor in Delaware.

Upon completion of this program, candidates will be eligible to earn the 1553 - Driver Education and Traffic Safety Education Teacher certificate, provided they meet all other licensure and certification requirements. This class is held in-person.

24 hrs., Fee \$899

EYD 021 631: 1/29 - 5/20, M, 7 - 8:30 p.m., Dover, In-person

Family

Babysitting Certification

This course is designed to provide the basic skill training and information necessary to care for infants and children, including emergency steps, personal safety, fire safety, basic first aid and choking management.

Registrants: Minimum age is 12, Maximum age is 16.

6 hrs., 0.6 CEUs, Fee \$99

EYJ 601 561: 4/13, S, 9 a.m. - 3 p.m., Stanton, In-Person

Self-Defense for Women

This 6-hour self-defense class is designed for women and teens looking to defend themselves in a potentially dangerous situation. Class will cover verbal and physical self-defense tactics, including de-escalation. Students must wear sneakers and dress comfortably.

Registrants: minimum age is 16.

6 hrs., Fee \$89

ENJ 602 533: 2/1 - 2/8, R, 5:30 - 8:30 p.m., Stanton, In-Person

Self-Defense Tactics

This 6-hour self-defense class is designed for anyone who is looking to defend themselves in a potentially dangerous situation. Class will cover verbal and physical self-defense tactics, including de-escalation. Students must wear sneakers and dress comfortably. *Registrants: minimum age is 16.*

6 hrs., Fee \$89

ENJ 602 534: 4/18 - 4/25, R, 5:30 - 8:30 p.m., Stanton, In-Person

ENJ 602 501: 6/7 - 6/14, F, 9 a.m. - Noon, Stanton, In-Person

Making Sense of Medicare

Join us for an interactive workshop on the Medicare program, including when to enroll, what types of services are covered, and what to consider when coordinating benefits. Offered in partnership with the Delaware Department of Insurance Medicare Assistance Bureau. This workshop will be held online.

2 hrs., Fee FREE

WNK 014 630: 2/7, W, 6 - 8 p.m., Online (Dover)

WNK 014 631: 4/10, W, 6 - 8 p.m., Online (Dover)

WNK 014 632: 6/5, W, 6 - 8 p.m., Online (Dover)

Fitness & Wellness

Beginner Line Dancing

Dances taught will range from absolute beginner to improver level line dances. Learn country classics combined with new dances taught to a variety of today's hit music. Even if you are just getting started, you will learn dance techniques to improve your level of line dancing to get you out there on the floor in no time at your favorite dance spot!

12 hrs., Fee \$109

ENR 275 232: 2/12 - 4/29, M, 6 - 7 p.m., Georgetown, In-person

ENR 275 233: 2/28 - 5/15, W, 6 - 7 p.m., Georgetown, In-person

Breast Health Awareness and Women of Color



This free event is presented by the Delaware Breast Cancer Coalition and will feature experts in breast cancer awareness and screening coordination. Join us as we address disparities and provide empowerment, information, and resources to promote healthy living and reduce the risk of breast cancer in all communities. Bi-lingual speakers will be available. All are welcome.

2 hrs., FREE

FNO 600 530: 4/8, M, 5 - 7 p.m., Stanton, In-Person

Eat to Live

Nutrition, lifestyle, and disease are related in every way. In this course, we will separate truth from fiction and learn how making incremental changes can make a substantial difference. In addition, we will discuss the benefits of eating a clean, plant-based diet and how to choose the best foods to naturally tame your appetite. We will share easy, healthy recipes along with demonstrations and perhaps some samplings!

6 hrs, Fee \$85

ENR 601 533: 2/6 - 2/20, T, 6 - 8 p.m., Stanton, In-person

ENR 601 534: 4/2 - 4/16, T, 6 - 8 p.m., Stanton, In-person

Intermediate Line Dancing

This class builds on techniques and dances learned in the Beginner Line Dancing course. Learn country classics combined with new dances taught to a variety of today's hit music. Throughout the class you will learn dance techniques to improve your skills and take you to the next level of line dancing!

12 hrs., Fee \$109

ENR 276 232: 2/12 - 4/29, M, 7 - 8 p.m., Georgetown, In-person

PERSONAL ENRICHMENT

Guided Journaling Workshops



Journaling is shown to build confidence, improve mental health, and bring clarity to one's life. Each interactive workshop focuses on a specific theme such as finances, health, relationships, dreams, hurts, regrets, and so much more!

8hrs., Fee \$59 each

Refocus Your Efforts Towards Joy

ENO 600 531W: 1/10 - 1/31, W, 6:30 - 8:30 p.m., Online (Stanton)

Planting Spontaneity

ENO 600 532W: 2/7 - 2/28, W, 6:30 - 8:30 p.m., Online (Stanton)

Sifting through Overwhelm

ENO 600 534W: 4/3 - 4/24, W, 6:30 - 8:30 p.m., Online (Stanton)

Balancing Your Self With Care

ENO 600 535W: 5/1 - 5/22, W, 6:30 - 8:30 p.m., Online (Stanton)

Living your Strongest & Best Life

ENO 600 536W: 6/5 - 6/26, W, 6:30 - 8:30 p.m., Online (Stanton)

Senior Circuit

Ready, set, get fit! Built for the over-50 individual, this weekly program enables you to enhance cardiovascular endurance and muscle tone while getting fit at their own pace. The program takes you through 10 to 12 exercises on a rotating basis and allows you to work at your own level of fitness, providing a rewarding social environment for exercise. Please wear sneakers and comfortable clothes to class.

12 hrs., Fee \$109

ENR 256 202: 2/13 - 4/30, T, 10 - 11 a.m., Georgetown, In-person

Living the Dream Seminar



Join us for an intense, 2-hour seminar and learn how journaling can help you achieve your goals and dreams.

2hrs., Fee \$39

FNO 601 533W: 3/11, M, 6:30 - 8:30 p.m., Online (Stanton)

Tai Chi - Apprentice Level



Originally developed for self-defense, tai chi has evolved into a graceful form of exercise that involves a series of movements performed in a slow, focused manner, accompanied by deep breathing. Often described as meditation in motion, tai chi promotes serenity through gentle, flowing movements.

5 hrs., Fee \$129

ENR 603 531: 2/27 - 3/7, TR, 6 - 7:15 p.m., Stanton, In-person

ENR 603 532: 3/12 - 3/21, TR, 6 - 7:15 p.m., Stanton, In-person

ENR 603 533: 4/2 - 4/23, T, 6 - 7:15 p.m., Stanton, In-person

ENR 603 534: 4/30 - 5/21, T, 6 - 7:15 p.m., Stanton, In-person

ENR 603 535: 6/4 - 6/25, T, 6 - 7:15 p.m., Stanton, In-person

Tai Chi - Intensive Study



This course helps students continue and refine their practice of meditation in motion by focusing on the Yang 8 form and the Five Gong. Students will also delve further into tai chi theory. *Prerequisite: Mastery of Tai Chi - Apprentice Level or equivalent.*

5hrs., Fee \$129

ENR 604 531: 4/4 - 4/25, R, 6 - 7:15 p.m., Stanton, In-person

ENR 604 532: 5/2 - 5/23, R, 6 - 7:15 p.m., Stanton, In-person

ENR 604 533: 6/6 - 6/27, R, 6 - 7:15 p.m., Stanton, In-person

Languages

Arabic Alphabet - Level I

Did you know that Arabic is one of the top ten "Most Spoken Languages" 

in the world? Join us for a fast-paced introduction to the Arabic language & alphabet. A focus on writing to achieve literacy, and authentic pronunciation to develop conversation skills. Emphasis on common phrases used in Arabic culture. Textbook is required and not included in course fees.

Jusuur 1 Arabic Alphabet Workbook - Authors: Standish, Cozzens, Abdul-Aziz, ISBN: 978-1647120221

16 hrs., 1.6 CEUs, Fee \$189

EYH 634 531: 2/5 - 3/11, MW, 6 - 7:30 p.m., Stanton, In-Person

Arabic Alphabet - Level II

Conclude the introduction of the Arabic alphabet, with a focus on alphabet mastery, diacritical marks, and developing authentic pronunciation. Introduction to verb tenses and possessives. Textbook is required and not included in course fees. 

16 hrs., 1.6 CEUs, Fee \$189

EYH 635 531: 3/18 - 4/22, MW, 6 - 7:30 p.m., Stanton, In-Person

Conversational Arabic

Focus on conversational vocabulary for everyday and travel applications. 

Insight into cultural & religious influence on the language. Emphasis on confident communication, authentic pronunciation and well-developed listening skills. Textbook is required and not included in course fees.

16 hrs., 1.6 CEUs, \$189

EYH 636 531: 4/29 - 6/5*, MW, 6 - 7:30 p.m., Stanton, In-Person

***No Class on 5/27**

Travels in Time and Place through Germany

Take a trip through Germany and its culture while learning elementary grammar, vocabulary, and basic German conversation as we experience Germany's wondrous geography, people, history, art, music, architecture, and celebrations.

12 hrs., 1.2 CEUs, Fee \$139

EYH 213 232: 3/13 - 4/17, W, 6 - 8 p.m., Georgetown, In-person

Continuing Travels in Time and Place through Germany

Take a trip through Germany and its culture while learning more grammar, vocabulary, and basic German conversation as we experience Germany's wondrous geography, people, history, art, music, architecture, and celebrations.

12 hrs., 1.2 CEUs, Fee \$139

EYH 215 232: 4/24 - 5/29, W, 6 - 8 p.m., Georgetown, In-person

Elementary French: Part I (previously French I)

Learn basic vocabulary and proper grammar and sentence structure of the French language. This beginner's course is also for those who wish to refresh and renew their knowledge of the French language. Textbook is required and not included in course fees.

Le Nouveau Taxi! Vol. 1 – Authors: Capelle and Menand, ISBN: 9782011555489, Chapters 1-9

16 hrs., 1.6 CEUs, Fee \$189

EYH 605 531W: 3/6 - 4/24, W, 6:30 - 8:30 p.m., Online (Stanton)

Elementary French: Part II (previously French II)

This course is a continuation of building French language skills. Extend your knowledge of elementary French vocabulary and grammar. Students should complete French: Part I or have equivalent experience with the French language before enrolling in this 16-hour course. Textbook is required and not included in course fees.

16 hrs., 1.6 CEUs, Fee \$189

EYH 610 531W: 5/1 - 6/26*, W, 6:30 - 8:30 p.m., Online (Stanton)

***No class on 6/19.**

Elementary French: Part III (previously French III)

Delve deeper into the French language. Students should complete French: Part II or have equivalent experience with the French language before enrolling in this 16-hour course. Textbook is required and not included in course fees.

16 hrs., 1.6 CEUs, Fee \$189

EYH 611 531W: 1/10 - 2/28, W, 6:30 - 8:30 p.m., Online (Stanton)

Basic Italian (previously Italian I)

This course will introduce you to the beauty of the Italian language and culture. Emphasis is on basic vocabulary and phrases. Cultural awareness is built into each lesson. Textbook is required and not included in course fees.

Nuovo Espresso 1 (Libro Studente) - Authors: Ziglio and Rizzo, ISBN: 978-8861823181

16 hrs., 1.6 CEUs, Fee \$189

EYH 612 531W: 3/5 - 4/4*, TR, 6:30 - 8:30 p.m., Online (Stanton)

***No class week of 3/25**

Conversational Italian (previously Italian II)

Continue with your exploration of the Italian language and culture. Students should complete Italian I or have equivalent experience with the Italian language before enrolling in this 16-hour course. Textbook is required and not included in course fees.

16 hrs., 1.6 CEUs, Fee \$189

EYH 645 531W: 4/9 - 5/2, TR, 6:30 - 8:30 p.m., Online (Stanton)

Intermediate Italian (previously Italian III)

This intermediate level course will teach you how to express yourself comfortably in Italian and communicate in a variety of social settings. Students should complete Italian II or have equivalent experience with the Italian language before enrolling in this 16-hour course. Textbook is required and not included in course fees.

Nuovo Espresso II (Libro Studente) - Authors: Bali and Rizzo, ISBN: 978-8861823211

16 hrs., 1.6 CEUs, Fee \$189

EYH 646 531W: 2/6 - 2/29, TR, 6:30 - 8:30 p.m., Online (Stanton)

Sign Language I

With an emphasis on American Sign Language (ASL), this course focuses on basic grammatical structures and sign vocabulary through conversational interactions involving everyday topics. Emphasis is on basic vocabulary, grammar, and cultural awareness. No prior knowledge required for this immersion class. A textbook may be required and not included in course fees.

16 hrs., 1.6 CEUs, Fee \$189

EYH 628 531: 3/12 - 4/18*, TR, 6 - 7:30 p.m., Stanton, In-Person

***No class 3/28**

EYH 216 232: 1/31 - 3/20, W, 6 - 8 p.m., Georgetown, In-person

PERSONAL ENRICHMENT

Sign Language II

This course is a continuation of topics and communication skills through sign language, with an emphasis in American Sign Language (ASL). Students will learn to demonstrate expanded sign vocabulary, grammar, and cultural information about ASL using various media and sources.

16 hrs., 1.6 CEUs, Fee \$189

EYH 629 531: 4/30 - 6/6*, TR,
6 - 7:30 p.m., Stanton, In-Person
*No class 5/14

EYH 217 231: 3/27 - 5/15, W,
6 - 8 p.m., Georgetown, In-person

Basic Spanish for Healthcare Professionals

This course will give you the tools to gather and convey basic information about a patient. You will learn basic vocabulary to assist with communicating with patients regarding their immediate medical situation, key words to help understand and assess the patient's comfort, and vocabulary related to body parts and basic procedures.

12 hrs., 1.2 CEUs, Fee \$99

EYD 203 231W: 4/4 - 5/9, R,
10 a.m. - 12 p.m., Online
(Georgetown)

Essential Spanish for Travelers

Are you planning a trip to a Spanish-speaking country but want to guarantee you will be able to comfortably navigate your adventure and relax on your next vacation? Learn basic communication skills for traveling, such as vocabulary specific to airports, restaurants, hotels, shopping, and emergency situations. This course gives you the tools to greet, ask, answer, and share basic things in Spanish.

12 hrs., 1.2 CEUs, Fee \$139

EYH 214 232W: 3/18 - 4/22, M,
5:30 - 7:30 p.m., Online
(Georgetown)

Spanish II

Increase your knowledge of Spanish. Continue to focus on improving vocabulary for use in day-to-day situations and develop verbal ability. A textbook is required and not included in course fees.

16 hrs., 1.6 CEUs, Fee \$189

EYD 272 232: 2/19 - 4/8, M,
6 - 8 p.m., Georgetown, In-person

EYD 272 231W: 3/6 - 4/24, W,
5:30 - 7:30 p.m., Online
(Georgetown)

EYD 272 201W: 3/6 - 4/24, W,
10 a.m. - Noon, Online
(Georgetown)

Spanish IV

Increase your understanding of the Spanish language. Practice with in-classroom conversations and translation exercises, learn intermediate grammar concepts. Some previous study of the Spanish language suggested. A textbook is required and not included in course fees.

16 hrs., 1.6 CEUs, Fee \$189

EYD 286 231W: 2/13 - 4/2, T,
5:30 - 7:30 p.m., Online
(Georgetown)

EYD 286 232: 4/15 - 6/3, M,
6 - 8 p.m., Georgetown, In-person

Special Interest

Advanced Major Crimes

Advanced Major Crimes Delaware will examine the most publicized criminal cases to occur in Delaware. The course will cover the Thomas Capano murder trial of Ann Marie Fahey, the Route 40 serial murder, and the Dr. Bradley case, in addition to several national major criminal investigations. Classes to be held at the Lewes Public Library.

8 hrs., Fee \$99

ENO 241 272: 3/20 - 4/10, W,
6 - 8 p.m., Georgetown, Off-site

Beginner Classical Guitar

This 12-week course is designed to explore the many facets of classical guitar study and introduce methods and training taught by the Peabody Conservatory. Students must bring guitar to class.



12 hrs., Fee \$189

ENO 243 231: 4/4 - 6/20, R,
6 - 7 p.m., Georgetown, In-person

Children's Book Publication and Design I



This course allows students of all ages to write and publish a children's picture book. By the end of the course, students will know how to write, edit, and understand the process of publishing a children's book. Students will have the opportunity to publish the book while the course is being taught. Students are required to sign up for their own Amazon, Canva Illustration, and Fiverr accounts for class.

30 hrs., Fee \$349

ENO 242 231W: 3/19 - 5/23, TR,
5 - 6:30 p.m., Online (Georgetown)

Creative Writing

Calling all aspiring writers! In this class we will explore multiple genres of writing and learn about the key elements to composing captivating text. Expand your skills of observation and imagination and harness the power of the written word. Some light reading may be required.



12 hrs., 1.2 CEUs, Fee \$189

EYO 600 561: 1/20-2/24, S,
9 - 11 a.m., Stanton, In-Person

DE Firearm Ownership: Making Informed Decisions



If you are considering or have recently purchased a firearm, this safety class is for you. Our expert firearm instructor will use visual aids, videos and rubber training items to teach firearm identification, familiarity, handling, ammunition, and proper storage. In addition, students will be introduced to relevant firearm laws for owners (federal, state and local). No textbook required. No real firearms will be used or demonstrated in the classroom during this course. *This course does not meet requirements for Delaware CCDW license.*

4 hrs., 0.4 CEUs, Fee \$59

**EYP 601 531: 3/14 - 3/21, R,
6 - 8 p.m., Stanton, In-Person**

DE Civilian Firearm Safety Training



This course is designed as safety and handling training for existing or interested owners who intend to apply for a Delaware license to carry a concealed firearm. Using visual aids, videos and rubber training items, students will learn firearm identification, basic firearm care and handling, ammunition, safe storage, and proper shooting stance. Course will cover, in detail, firearm laws for owners (federal, state and local) as well as Delaware laws on use of force in self-defense. A mandatory 100-round minimum live-fire shoot will be scheduled off-campus at a range organized by the instructor. Textbook may be required. No real firearms will be used or demonstrated in the classroom during this course. This course meets Delaware requirements to apply for CCDW license.

12 hrs., 1.2 CEUs, Fee \$279

**EYP 600 561: TBD, Stanton,
In-Person. Call (302) 454-3956 for
more information.**

Sherlock Holmes: Investigative Methods in Criminal Cases

This course will examine significant cases of Mr. Sherlock Holmes - the timeless fictional character created by Sir Arthur Colon Doyle. The short stories of Sherlock Holmes will be presented with plot summaries followed by examples of Holmes' unique powers of observant deduction. Prerequisite reading of the stories presented is not necessary for class participation, as this will be more of an introduction to Holmes' investigative methods. An application of this investigative technique will be explored in modern criminal investigations. Classes to be held at Lewes Public Library.

8 hrs., Fee \$99

**ENO 214 272: 4/17 - 5/8, W,
6 - 8 p.m., Georgetown, Off-site**

Paranormal Investigation 101

Love paranormal TV? Want to learn the difference between what you see on TV and a real investigation? Then this course is for you! Designed for students to obtain the basic knowledge and skills needed to conduct a paranormal investigation, this course will explore types of entities: hauntings, psychic experiences, history and science of parapsychology, and researching and planning a successful investigation.

8 hrs., Fee \$99

**ENO 213 232: 2/22 - 3/14, R,
7 - 9 p.m., Georgetown, In-person**

**EYY 950 531: 1/30 - 3/12, T,
6 - 9 p.m., ITC (New Castle),
In-person**

Psychic Development Workshop

Have you ever wondered what it is like to be a psychic? Actually, everyone is born with intuitive ability...but few understand how to identify or tap into it. This course will combine lecture material with frequent practice exercises designed to help participants learn about their own unique intuitive or psychic abilities. Using an easy 5-step method, participants will learn how to identify intuitive or psychic information, interpret, and validate it, and continue to improve it using practical exercises long after the class ends. In-class exercises will include psychometry and photo analysis based on items participants bring to class. Students should bring at least one item for the psychometry exercise and one photograph. They must know the history and ownership of both to allow students to validate their impressions of these items. One-hour lunch break.

8 hrs., Fee \$99

**ENO 215 262: 5/11, S, 8 - 5 p.m.,
Georgetown, In-person**

Photography

Join us at the Terry Campus for a course in professional photography techniques. Students will be instructed in the manual mode of photography with either a DSLR (digital single-lens reflex) or a phone. Phone cameras can be used in a manual mode with an application other than the built-in camera app. Learn to control ISO, shutter, and aperture to create well-exposed, composed, and conceptualized photographs with intent. The class will be meeting twice a week, for 2 hours each class, for 4 weeks. This gives students an opportunity for the introduction of new learning materials and the ability to practice during the first class of the week. During the second class of the week, students will critique each other's "homework" and identify what worked, what didn't work, and alternate approaches to new photographic solutions.

16 hrs., Fee \$199

**ENO 050 630: 3/19 - 4/11, T,R,
6 - 8 p.m., Dover, In-person**

PERSONAL ENRICHMENT



Trips

A Day in New York

Spend a day in Manhattan doing whatever you choose! Maps will be distributed. Please confirm the trip prior to purchasing Broadway tickets. The drop-off and pick-up location will be at the Rockefeller Center. Departs DTCC at 7 a.m.; departs NY 7 p.m. A refund is available prior to 2/1.

12 hrs., Fee \$199

ENS 202 272: 3/6, W, 7 a.m. - 7 p.m., Georgetown, Off-site

“Daniel” at Sight and Sound Theatre and Hershey Farm Restaurant



Join us as we experience Sight and Sound Theatres! Taken from his people, Daniel is exiled far from home in the powerful kingdom of Babylon. Now this faithful servant must navigate his new life inside a palace filled with golden statues and shifting empires. As royal pressures mount, Daniel is faced with a dangerous choice. Will his trust in the one true God remain steadfast through every test of faith? Lunch is included at the Hershey Farms Restaurant. Independent dinner. Departs DTCC 9 a.m.; departs Lancaster at 5:30 p.m. Refund available prior to 3/6.

8.5 hrs., Fee \$249

ENS 204 271: 3/15, F, 9 a.m. - 5:30 p.m., Georgetown, Off-site

Norfolk Botanical Gardens



Join us for an all-inclusive tour of the Norfolk Botanical Gardens. The tour package includes admission to the Gardens, narrated tram tour, and boxed lunches. You will then be able to explore the gardens after touring the Garden. Departs DTCC 8 a.m.; departs Norfolk 5:30 p.m. Refund available prior to 3/21.

9.5 hrs., Fee \$249

ENS 205 271: 4/21, Su, 8 a.m. - 5:30 p.m., Georgetown, Off-site

Virginia International Tattoo



Established in 1997, the Virginia International Tattoo, a signature event of the Virginia Arts Festival, is an annual celebration of patriotism and international goodwill. Every year, the Tattoo welcomes over 800 performers from all over the world in a display of military bands, drill teams, massed pipes and drums, Celtic dancers, choirs, and more. It is the largest tattoo event in the United States, drawing an international audience each year, and was listed as American Bus Association's Top North American Event for 2016. Independent lunch with time to intermingle with the performers. Quick independent dinner. Departs DTCC 8 a.m.; departs Norfolk 5 p.m. Refund available prior to 3/21.

9.5 hrs., Fee \$249

ENS 206 271: 4/21, Su, 8 a.m. - 5 p.m., Georgetown, Off-site

Festival of Fountains at Longwood Gardens



Come with us to explore the beauty of Longwood Gardens during their Festival of Fountains! This trip offers the opportunity to see an illuminated fountain performance, as well as the brilliant blooms filling the Gardens. Longwood promises "breathtaking beauty" along with "exciting, always stunning experiences" that are "a breath of fresh air. Departs DTCC 11 a.m.; departs Kennett Square 7 p.m. Refund available prior to 4/25.

8 hrs, Fee \$199

ENS 200 271: 5/25, S, 11 a.m. - 7 p.m., Georgetown, Off-site

Delaware Tech TRIO Programs

Delaware Tech's TRIO programs are designed to prepare students for college-level work, provides information on academic and financial aid opportunities, as well as provides tutoring and support services to enhance high school completion, college retention, and graduation. Federal TRIO Programs are designed to serve and assist low-income, first-generation college students and individuals with disabilities to progress through the academic pipeline from middle school to post-secondary programs. For more information, visit dtcc.edu/youth.

Delaware Tech offers the following programs for students who attend or live in the feeder pattern for the schools listed below:

Educational Talent Search

- Georgetown Middle School
- Laurel Middle School
- Millsboro Middle School
- Seaford Middle School
- Selbyville Middle School
- Woodbridge Middle School
- Indian River High School
- Laurel High School
- Seaford High School
- Sussex Central High School
- Woodbridge High School

Classic Upward Bound

- Caesar Rodney High School
- Christiana High School
- Dover High School
- Glasgow High School
- Lake Forest High School
- Laurel High School
- Milford High School
- Newark High School
- Seaford High School
- Smyrna High School
- Sussex Central High School
- William Penn High School
- Woodbridge High School

Upward Bound Math & Science

- Christiana High School
- Glasgow High School
- Laurel High School
- McKean High School
- Newark High School
- Seaford High School
- Sussex Central High School
- William Penn High School
- Woodbridge High School

2024
SUMMER CAMPS

FOR MORE INFORMATION, VISIT US ONLINE AT:
DTCC.EDU/CONTINUING-EDUCATION/YOUTH-PROGRAMS

DEMEEP

Delaware
Manufacturing
Extension
Partnership

GROWING, CONNECTING, AND BUILDING DELAWARE'S MANUFACTURING ECOSYSTEM

The Delaware Manufacturing Extension Partnership (DEMEEP) is one of the state's "hidden" treasures. The 501(c)3 non-profit was created by Delaware manufacturers and the Delaware Economic Development Office (now Delaware Division of Small Business) in 1993 to help Delaware manufacturers stay competitive in a global economy.

DEMEEP is the official representative of the MEP National Network™ in Delaware. The MEP National Network is comprised of the National Institute of Standards and Technology's Manufacturing Extension Partnership (NIST MEP) and 51 MEP Centers located in all 50 states and Puerto Rico. Some Centers are run through partner organizations, while others are independent. DEMEEP functions on behalf of Delaware Technical Community College and is based at the College's Stanton Campus.

So what does this all mean to the small- and medium-sized manufacturers in the State of Delaware? It means that they can look to DEMEEP as a trusted business advisor that can help companies create continuous improvement cultures, implement quality management systems, access new technologies, and grow new markets. As part of the MEP National Network, DEMEEP agents have access to the experience and knowledge of more than 1,300 fellow experts across the country and local resource partners to help companies find new ways to accomplish their goals.



OUR MANAGING PARTNERS



NEW SUPPLY CHAIN PLATFORM FOR DELAWARE MANUFACTURERS!

CONNEX™
DELAWARE

Powered by **DEMEP** Delaware Manufacturing Extension Partnership

CONNEX Marketplace is an online manufacturing platform that connects all U.S. manufacturers & suppliers into a single, accurate, searchable supply-chain solution! It's not just another broker platform but a revolutionary new way for U.S. manufacturers & suppliers to find, be found, connect and contract directly with each other.

FOR BUYERS



- Quickly find the perfect qualified U.S. supplier
- Manufacturing-only data (no service providers!)
- Post RFPs/RFQs/RFIs & send to matching suppliers
- View all U.S. supplier data in one location
- Filter suppliers by: location, certifications, SBA-designations, materials, equipment, processes & more
- Blacklisted supplier alerts
- Supply chain risk visualization
- Communicate with potential suppliers directly in platform

FOR SUPPLIERS



- Find ideal contracts with less effort!
- Receive RFPs/RFQs/RFIs directly from buyers (no broker listings!)
- Find alternate sourcing for parts & materials
- Discover new contract opportunities within new industries
- Showcase all of your capabilities, certifications, SBA-designations, equipment and more in one location for buyers to see
- Connect and respond directly with OEM/Prime buyers within platform
- Your data is never sold or shared!

FREE ACCESS FOR ALL DELAWARE MANUFACTURERS!

(Provided by)



Funding provided by the CHIPS and Sciences Act

Sign Up for Your Free Account Today!
www.demep.org/connex

TECHNICAL TRAINING

Do you want to go to school, but don't think you can afford it?

Financial assistance options:

Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog.

WIOA

Please contact the Delaware Department of Labor for more information about applying for WIOA education and training funds at joblink.delaware.gov.

Students who are not eligible for WIOA funds may seek additional support options below. To learn more, visit joblink.delaware.gov.

Delaware Technical Community College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sex, national origin, age, disability, genetic information, marital status, veteran status, sexual orientation, gender orientation, gender identity or pregnancy, or any other classifications protected by federal, state, and local law. Auxiliary aids and services are available upon request to individuals with disabilities.

The newly expanded SEED (Student Excellence Equals Degree) Scholarship Program is now open to Delawareans of all ages who would like to pursue a workforce training credential. This is an excellent opportunity for state residents who want to change careers or re-enter the workforce, but first need to obtain critical workforce training in less time than it would take to earn an academic degree. The expanded SEED scholarship includes short-term certificate programs. Workforce training certificates do not require a minimum GPA, but do require graduation from a Delaware high school/GED program.

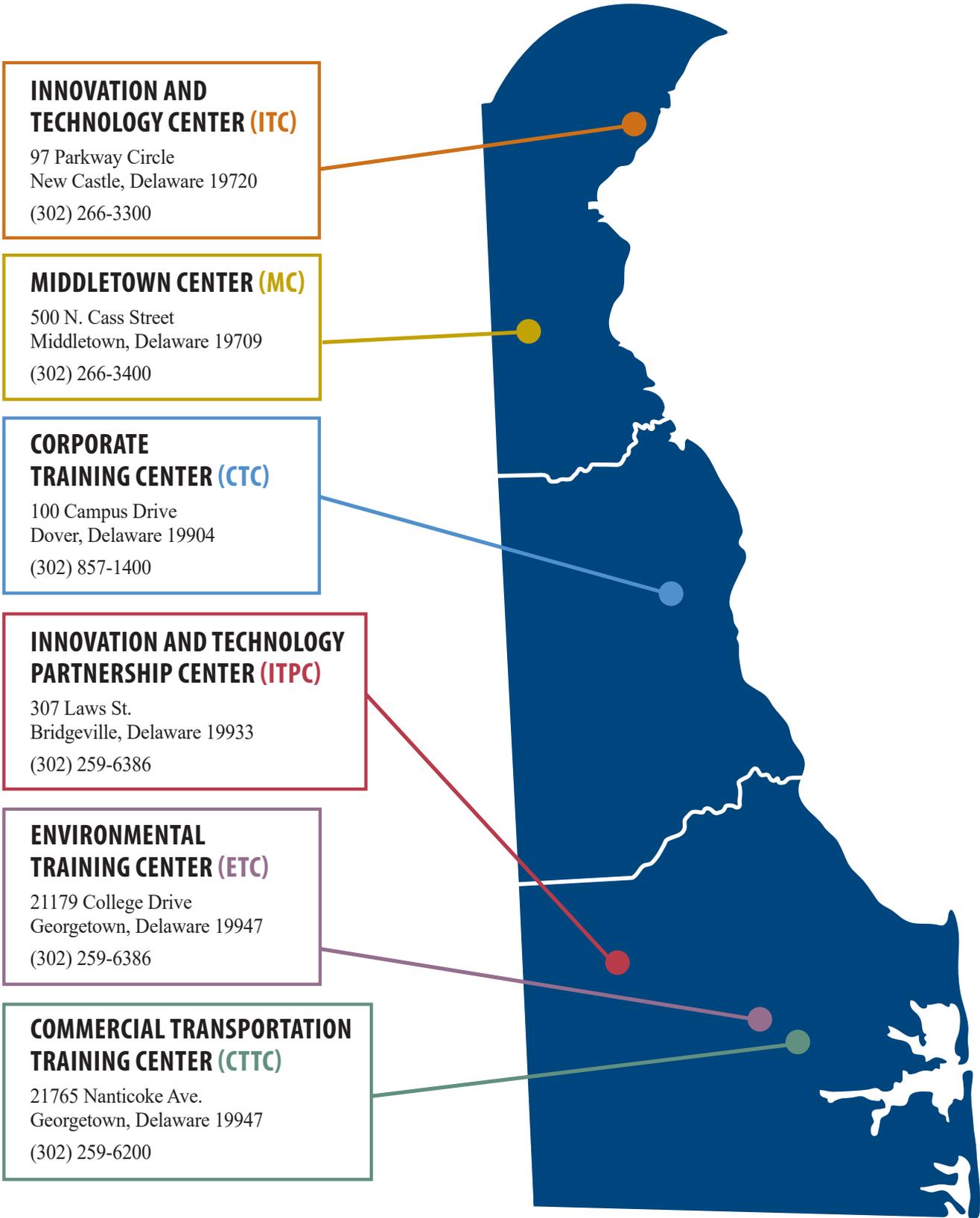


For more information on the SEED Scholarship Program, visit our website at dtcc.edu/seed.

Scholarships are available. Call the campus numbers listed on page 2 for more information.



Technical Training Center Locations



TECHNICAL TRAINING



Commercial Driver's License (CDL) Certification Program



Do you enjoy the freedom of the open road and want a career that doesn't involve sitting behind a desk?

Delaware Tech's CDL curriculum combines classroom study with practical experience behind the wheel of diesel-powered tractor trailers on a private training range, as well as public streets and highways. You'll also learn the intricacies of handling a variety of truck types and cargo, conducting required inspections, proper reporting and documentation requirements, and trip-planning techniques – all in a small-class-size environment.

This certificate program is available in a structured environment of weekday and evening/weekend study. You'll gain the knowledge and skills necessary to earn your CDL Class A Driver's License. Prerequisite: high school Diploma/GED; driver's license for a minimum of one year, Class A CDL learner's permit, successful completion of the TABE Test and must pass a drug screening and a DOT Physical. Please contact (302) 259-6200 for more information.

299 hrs, Fee \$5,995

WYY 506 273: 1/8 - 3/1, M-F, 8:30 a.m. - 4:30 p.m., CTTC (Georgetown), In-person

WYY 506 274: 3/4 - 4/26, M-F, 8:30 a.m. - 4:30 p.m., CTTC (Georgetown), In-person

WYY 506 233: 3/16 - 4/26, M-F, 5 - 9 p.m., S-Su, 8:30 a.m. - 4:30 p.m., CTTC (Georgetown), In-person

WYY 506 275: 4/29 - 6/21, M-F, 8:30 a.m. - 4:30 p.m., CTTC (Georgetown), In-person

WYY 506 234: 5/11 - 6/21 M-F, 5 - 9 p.m., S-Su, 8:30 a.m.- 4:30 p.m., CTTC (Georgetown), In-person

WYY 506 276: 6/24 - 8/16, M-F, 8:30 a.m. - 4:30 p.m., CTTC (Georgetown), In-person

WYY 506 235: 7/6 - 8/16, M-F, 5 - 9 p.m., S-Su, 8:30 a.m.- 4:30 p.m., CTTC (Georgetown), In-person

Our industry recognized CDL Program includes:

Fundamentals of Motor Fleet Safety

Learn the safety fundamentals, essential regulatory requirements, and driver responsibilities not directly related to driving. Federal and state regulations governing commercial drivers and motor carriers are also explained.

Vehicle Systems and Reporting Malfunctions

Students will become familiar with tractor-trailer vehicle systems and the proper procedures for handling and reporting vehicle malfunctions.

Tractor-Trailer Operations

Students will be introduced to combination vehicle (tractor-trailer) control systems and control concepts. Vehicle inspection procedures and requirements, coupling and uncoupling procedures, and shifting procedures and patterns are also covered.

Road Driving Practices

Students will develop the basic control skills necessary to operate tractor trailer vehicles on the public roadways through behind-the-wheel training.

Range Driving Practices

Learn the basic control skills necessary to safely operate tractor-trailer vehicles through a series of maneuvering exercises. Skill development and learning occurs through behind-the-wheel training to include shifting, backing, inspection, and coupling/uncoupling.

Professional Driver Development

Gain a practical introduction to the trucking industry from the perspective of a commercial driver applicant by discussing commercial driver qualifications, job-seeking skills, substance abuse awareness, driver wellness, and whistleblower protection.

For more information, call (302) 259-6200.

Construction Technology

Construction Technology



Delaware Tech's 300-hour Construction Technology program is designed to provide entry-level skills for a variety of construction trades. This includes carpentry, drywall, masonry, electricity, weatherization, and plumbing. Participants will become skilled in different phases of a construction project from start to finish. Once completing this program, participants will hold their nationally recognized OSHA-10 Construction Safety Certification and will be able to frame walls, ceilings, and floors, install siding and roofing materials, install and finish drywall, utilize proper painting techniques, mix and install concrete and concrete blocks, interpret construction drawings, and install the proper wiring and piping for basic electrical and plumbing systems. This program was developed using the National Center for Construction Education & Research (NCCER) training materials and curriculum guidelines. NCCER textbook is included.

300 hrs, 30 CEUs, Fee \$3,695

WYY 500 202H: 1/22 - 7/11, MTR, 5 - 9 p.m., ITPC (Bridgeville), In-person

WYY 500 501: 1/29 - 5/9, MTWR, 10 a.m. - 3:30 p.m., ITC (New Castle), In-person

Home School Program: Building Trades I

The Home School Building Trades Program was developed to provide students with exposure to a wide variety of construction professions. Topics will include carpentry, plumbing, drywall installation and repair, flooring and tile installation, and blueprint reading. Welding, advanced carpentry, and electrical wiring are included in the spring course. The entire 120-hour program will be delivered in two (2) 60-hour sessions, starting in the fall semester and finishing in the winter/spring. This class serves boys and girls ages 14-19, and students typically receive the "career pathway" credits required for graduation from their home-school network.

Students must be associated with a home school organization.

60 hrs, 6 CEUs, Fee \$795

Next Session to begin fall 2024

To place your child on our mailing and interest list, parents in New Castle County are encouraged to call 302-266-3300 or email stanton-itc@dtcc.edu; and in Sussex County, 302-259-6380 or email owens-workforcedevelopment@dtcc.edu.

Class will meet on Fridays from 9 a.m. - 2:30 p.m. at the Innovation and Technology Center (ITC), 97 Parkway Circle, New Castle, DE 19720

Classes held in Sussex County will meet at the Innovation and Technology Partnership Center (ITPC), 307 Laws Street, Bridgeville, DE 19933

Diesel

Diesel Technology



This program provides the transportation industry with the skilled diesel mechanics that are much needed in Delaware. This training was developed by industry leaders and is targeted for current automotive technicians who are seeking to become a diesel mechanic. The Middletown Center is equipped with a state-of-the-art diesel lab that includes a full-size diesel engine performance trainer, air brake systems trainers, Mobile Universal Trailer Tester (MUTT), Diesel Diagnostic Scan Tool, parts washer, and various lifts and tools for working demonstrations and extensive hands-on training activities. This SEED+ eligible program prepares students for two ASE Certifications and covers the following topics:

Preventative Maintenance

- Basic servicing of the oil, filters, lubrication
- Inspection of the chassis, driveline, and lighting system
- ASE T-8 (diesel preventative maintenance) certification exam preparation

Air Brakes

- Fundamentals of compressed air
- Components and operation of the air brake system
- Air system failure diagnosis and troubleshooting
- Air brake servicing procedures
- ASE T-4 (air brakes) certification exam preparation

Prerequisite: Students should have experience as an auto mechanic and/or hold ASE G1 and A1 Certifications.

108 hrs, 10.8 CEUs, Fee \$1,695 (includes textbooks)

This course is currently being offered by request only. Employers or groups of six or more are encouraged to call (302) 266-3400 to schedule class dates and times that are most convenient for you or your staff.

LOCATION KEY

For more information, visit page 35.

ITC: Innovation and Technology Center

MC: Middletown Center

CTC: Corporate Training Center

ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING



Heavy Equipment Operator

Heavy Equipment Operator



Delaware Tech's 16-week Heavy Equipment Operator Program is a truly unique, hands-on comprehensive program designed to fill the current needs of local employers. The program was developed with industry experts in Delaware utilizing the nationally recognized NCCER curriculum. Students learn how to perform on the job site as skilled craftsmen, as well as how to operate heavy equipment through both classroom instruction, simulator training, and "in-the-seat" equipment operation. With an aging workforce and large percentage of the industry that is ready to retire, NOW is the time to train for your construction career! Training will include:

- Fundamentals of compressed air
- OSHA Construction Safety
- Safe Forklift Operator Certificate
- ATSSA National Flagger Certification
- Construction Drawings
- Site and Land Surveying
- Earth Moving & Excavation
- Machinery Operations
- Basic Equipment Maintenance
- Simulator and live seat time operating: skid steer equipment, backhoe, excavator, loaders, and dozers

198 hrs, 19.8 CEUs, Fee \$2,895

WYY 301 531: 1/22 - 5/17, MTR, 5 - 9 p.m., MC (Middletown), In-person

WYY 301 232H: 1/22 - 5/16, MWR, 5 - 9 p.m., ETC (Georgetown), In-person

HVAC

HVAC Technician Certificate



Delaware Tech's highly regarded HVAC Technician Certificate program will prepare students to enter the high demand HVAC industry. Students completing the 300-hour program will be highly skilled in all aspects of heating, refrigeration, and air conditioning. Delaware Tech's state-of-the-art heating and air conditioning labs at our New Castle and Bridgeville locations allow us to provide exceptional hands-on training and industry preparation. Students can complete the entire HVAC Certificate Program and be job-ready in four months! The program includes the following:

- OSHA Safety Training
- HVAC Components
- Schematic Diagrams
- Electrical Controls
- Scale & Blueprint Reading
- Estimates & Calculations
- Heating Systems (Gas, Electric, Oil, Heat Pumps, Hydronic)
- Refrigeration Theory
- Air Conditioning Systems
- Refrigerants
- Commercial Rooftop AC Units
- Walk-In Refrigerators
- Commercial Freezers and Ice Makers
- Building Automation Systems (BAS)
- Ductwork & Plenum Fabrication
- EPA 608 Certification Exam Prep
- EPA 608 Certification Exam

Minimum 9th-grade-level math skills recommended. Textbook included.

300 hrs, 30 CEUs, Fee \$3,695

WYY 502 202H: 3/25 - 9/12, MTR, 5 - 9 p.m., ITPC (Bridgeville), In-person

WYY 502 501: 1/29 - 5/9, MTWR, 9 a.m. - 2:30 p.m., ITC (New Castle), In-person

WYY 502 502: 5/20 - 8/15*, MTWRF, 9 a.m. - 2:30 p.m., ITC (New Castle), In-person *No class on 5/27, 6/9, 7/4, 7/5

Fire Protection

Fire Protection Technician Certificate



Delaware Tech's 210-hour SEED+ eligible Fire Protection Program provides trainees with the necessary knowledge and skills to help save lives, property, and the businesses where we live and work. Delaware Tech's unique certificate program is delivered in our state-of-the-art Fire-Lab – one of only several that exist on the East Coast. Our six-part program includes the following topics:

- Fire Protection Fundamentals
- Codes and Standards
- Building Construction Components
- OSHA Construction Safety
- Automatic Sprinkler Systems
- Fire Alarm and Low-Voltage Security Systems

210 Hours, 21 CEUs, Fee \$2,495

This course is currently being offered by request only. Employers or groups of 6 or more are encouraged to call (302) 266-3300 to schedule class dates and times that are most convenient for you or your staff.

Manufacturing

Machinist Essentials

Machinists are in demand, and Delaware Tech's new 156-hour Machinist Essentials Course will provide you with the skills that machining and manufacturing companies are looking for! Students will learn how to work in a machine shop and gain first-hand knowledge and hands-on experience with many current machining techniques in our modern machine shop at the Stanton Campus. The course adheres to all ANSI Standards, and topics include:

- Machine Shop Safety
- Project Layouts
- Machinist Math
- Cutting Tool Operation
- Machine Shop Hand Tools
- Engine Lathe Operation
- Reading Mechanical Drawings
- Milling Machine Operation
- Metrology Tools & Equipment
- ProTRAK Machine Operations
- Metal Properties

Prerequisite: Mechanical aptitude and/or experience highly recommended

156 hrs., 15.6 CEUs, Fee \$2,495

WYY 602 501: 1/16 - 8/1, TR*, 5 - 8 p.m., Stanton, In-Person

*No classes will be held during Easter week (4/2, 4/4), Memorial Holiday week (5/28, 5/30), and Independence Holiday week (7/2, 7/4).



Production Technician Level I Certificate



Begin your career as a technician in the manufacturing & distribution Industries! These jobs are in high demand, and our revised 195-hour program has been designed for students to obtain the basic skills needed in today's high-tech electro-mechanical environment. Major companies in this region seeking to hire production technicians include Adesis, Agilent Technologies, AstraZeneca, Bloom Energy, Chemours, DuPont, GE, Gore, Lockheed Martin, P&G, PPG, and Siemens Healthineers, just to name a few. Students will obtain knowledge and hands-on experience in:

- Mechanical Fabrication
- Production Assembly
- AC & DC Electrical Circuits
- Fluid Power (Pneumatics & Hydraulics)
- Mechanical Drives
- LEAN Manufacturing
- OSHA & Forklift Safety

195 hrs, 19.5 CEUs, Fee \$2,295

This course is currently being offered by request only. Employers or groups of 6 or more are encouraged to contact your local campus to schedule class dates and times that are most convenient for you or your staff.

New Castle County: (302) 266-3300

Kent County: (302) 857-1400

Sussex County: (302) 259-6330

Production Technician Level II Certificate



Obtain advanced electro-mechanical skills in the 195-hour Production Technician Level II Certificate course. The Manufacturing industry in Delaware is growing, and students with advanced skills are in extremely high demand.

Students in the Level II course will obtain knowledge and hands-on experience in:

- Electrical Motor Controls
- Variable Frequency AC Drives
- Pneumatic Troubleshooting
- PLC Basics
- PLC Troubleshooting
- MSSC Quality Certification Prep

Prerequisite: Production Technician Level I or Instructor Approval

195 hrs, 19.5 CEUs, Fee \$2,295

This course is currently being offered by request only. Employers or groups of 6 or more are encouraged to contact your local campus to schedule class dates and times that are most convenient for you or your staff.

New Castle County: (302) 266-3300

Kent County:(302) 857-1400

Sussex County: (302) 259-6386

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

CTC: Corporate Training Center

ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING



WELDING APPRENTICESHIP PROGRAM

Delaware Tech is proud to offer a State of Delaware Registered Apprenticeship in Welding! Unlike most “earn while you learn” apprenticeships, our innovative Welding Apprenticeship Program will provide participants with all of the classroom training during their very first year. Once the classroom training is complete, our newly skilled welders will be able to obtain gainful “paid” employment from one of many Delaware Welding Apprenticeship Registered Sponsors for their remaining on-the-job training and completion of the apprenticeship. This “learning first” apprenticeship model has been successfully implemented in other states and is becoming the preferred training model for many of the technical and skilled trade industries. Textbooks, safety glasses, welding helmets, jackets and gloves included.

576 hrs., 57.6 CEUs, Fee \$11,995

WYY 508 201H: 2/19 - 8/9, MTWR, 8:30 a.m. - 2:30 p.m., (Bridgeville), In-person

GET HIRED

- Apply for a job with any of Del Tech’s Registered Sponsors.
- Interview and accept a job offer and begin your paid employment in the welding industry.

FINISH YOUR TRAINING

- Your employer/sponsor will oversee the 8,000-hour (about 4 years) on-the-job training (OJT) that is required for the completion of a State of Delaware Registered Apprenticeship.
- Unlike most conventional apprenticeship programs, you will NOT need to attend classes in the evenings during your employment/OJT.

BECOME A JOURNEYMAN

- Your reward for the completion of the Registered Apprenticeship is becoming a “Journeyman Welder.” This well-respected title is recognized across the industry and is yours for a lifetime.

For questions, visit go.dtcc.edu/workforcedevelopment or call (302) 259-6386.



Welding

Welding Technician Certificate WIOA



Begin your rewarding career in welding by completing our industry leading, 250- hour Welding Program! Our 10-station lab utilizes the finest welding equipment found in the industry today, and our expert instructional staff provide hands-on training that is second-to-none in the industry. Participants can complete the entire Welding Certificate Program and be job-ready in four months. The program includes the following:

- OSHA Safety Training
- TIG Welding
- Welding Theory & Terminology
- Pulse-TIG Welding
- Basic Metallurgy
- Fluxcore Welding
- Welding Machine Operation
- Pipe Welding
- Shielded Metal Arc Welding (SMAW)
- Pipe Fitting & Joint Beveling
- MIG Welding
- Blueprint Reading

Textbooks, safety glasses, welding helmets, jackets and gloves included. NOTE: Long pants and composite or steel-toed shoes are required for all welding classes

250 hrs., 25.0 CEUs, Fee \$5,495

WYY 505 232H: 3/11 - 6/6, MTR, 5 - 9 p.m., Bridgeville, In-person

WYY 505 501: 3/11 - 5/20, MTWRF, 9 a.m. - 2:30 p.m., ITC (New Castle), In-person

WYY 505 502: 6/3 - 8/14, MTWRF, 9 a.m. - 2:30 p.m., ITC (New Castle), In-person

Safety Training

Asbestos ‘B’ Initial

This course is for individuals who perform supervision of persons permitted to enter restricted asbestos abatement areas. This program reviews critical topics associated with asbestos abatement activities and responsibilities of the competent person for the asbestos project, consistent with current regulations.

16 hrs., 1.6 CEUs, Fee \$295

EYD 011 601: 3/26 - 3/27, TW, 8:30 a.m.- 5 p.m., Dover, In-person

EYD 011 602: 6/25 - 6/26, TW, 8:30 a.m.- 5 p.m., Dover, In-person

Asbestos ‘B’ Refresher

Do not let your Asbestos Worker license expire! This refresher course is essential for recertification, so sign up for your refresher course today.

8 hrs., 0.8 CEUs, Fee \$195

EYD 004 603: 1/23, T, 8 a.m. - 4:30 p.m., Dover, In-person

EYD 004 604: 3/19, T, 8 a.m. - 4:30 p.m., Dover, In-person

EYD 004 605: 5/21, T, 8 a.m. - 4:30 p.m., Dover, In-person

Supervisor Refresher, Class A

This course is for individuals who perform supervision of persons permitted to enter restricted asbestos abatement areas. This program reviews critical topics associated with asbestos abatement activities and responsibilities of the competent person for the asbestos project, consistent with current regulations. CPR Certification is available for an additional \$50.

8 hrs., 0.8 CEUs, Fee \$150

EYD 001 600: 3/21, R, 8:30 a.m. - 5 p.m., Dover, In-person

EYD 001 601: 5/9, R, 8:30 a.m. - 5 p.m., Dover, In-person

Worker Refresher, Class A

This asbestos training course provides a general overview of asbestos abatement procedures and worker protection for individuals working on asbestos class I & II projects. It will cover the removal, encapsulation, application, and enclosure of significant amounts of asbestos containing material.

8 hrs., 0.8 CEUs, Fee \$150

EYD 002 601: 4/30, T, 8:30 a.m. - 5 p.m., Dover, In-person

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

CTC: Corporate Training Center

ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING



Lead Safety for Renovation, Repair and Painting (RRP)

EPA's Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation must be performed by certified firms using certified renovators. This 8-hour course will teach you how to comply with the EPA Renovation, Repair and Painting Rule and the HUD Lead Safe Housing Rule, and how to perform lead-safe work practices safely and effectively. This course is the EPA model course for certified renovators and as such meets all requirements in 40 CFR 745.90.

8 hrs., 0.8 CEUs, Fee \$249

EYI 950 501: 3/22, F, 8 a.m. - 5 p.m., ITC (New Castle), In-person

EYI 950 502: 5/17, F, 8 a.m. - 5 p.m., ITC (New Castle), In-person

NOTE: Groups of 4 or more are encouraged to schedule class dates and times that fit your schedule by calling (302) 266-3300 or emailing stanton-itc@dtcc.edu.

Offshore Wind - Global Wind Organization Basic Safety Training (GWO BST)

Do you need Global World Organization Basic Safety Training (GWO BST) certification for your current or future job? Technicians, equipment operators, and those interested in joining the industry are encouraged to join us for one of our 1-week GWO BST certification programs. Modules include: First Aid, Manual Handling, Fire Awareness, Working at Heights, and Sea Survival.

This 40 hour course will be available at the Owens Campus in Georgetown in spring 2024. Please call 302-259-6380 for more information.

Asbestos Education: CPR for Supervisor

This course is for individuals who perform supervision of persons permitted to enter restricted asbestos abatement areas. This program reviews critical topics associated with asbestos abatement activities and responsibilities of the competent person for the asbestos project, consistent with current regulations.

2 hrs., 0.2 CEUs, Fee \$50

EYD 008 600: 3/21, R, 3 - 5 p.m., Dover, In-person

EYD 008 601: 5/9, R, 3 - 5 p.m., Dover, In-person

Forklift Operation/Safety Certification Training Program

Designed to meet OSHA standards by providing students with safety and operational knowledge as well as the skills required to operate a forklift safely. Each participant will be required to capably operate a forklift and demonstrate practical operational skills.

NOTE: The driving portion of this training takes place outdoors; please dress appropriately for the predicted morning temperatures. In addition, you will be notified if class is being rescheduled due to rain or harsh weather conditions.

4 hrs., 0.4 CEUs, Fee \$149

ITC (New Castle), In-person

EYP 950 511: 1/12, F, 9 a.m. - 1 p.m.

EYP 950 514: 2/16, F, 9 a.m. - 1 p.m.

EYP 950 516: 3/22, F, 9 a.m. - 1 p.m.

EYP 950 518: 4/19, F, 9 a.m. - 1 p.m.

EYP 950 520: 5/17, F, 9 a.m. - 1 p.m.

EYP 950 521: 6/21, F, 9 a.m. - 1 p.m.

MC (Middletown), In-person

EYP 900 512: 1/17, W, 1 - 5 p.m.

EYP 900 513: 2/14, W, 1 - 5 p.m.

EYP 900 515: 3/13, W, 1 - 5 p.m.

EYP 900 517: 4/10, W, 1 - 5 p.m.

EYP 900 519: 5/8, W, 1 - 5 p.m.

Terry Campus (Dover), In-person

EYN 007 663: 1/13, S, 9 a.m. - 1 p.m.

EYN 007 664: 3/9, S, 9 a.m. - 1 p.m.

EYN 007 665: 5/11, S, 9 a.m. - 1 p.m.

Owens Campus (Georgetown), In-person

EYN 500 201: 1/19, F, 9 a.m. - 1 p.m.

EYN 500 202: 2/16, F, 9 a.m. - 1 p.m.

EYN 500 203: 3/15, F, 9 a.m. - 1 p.m.

EYN 500 204: 4/12, F, 9 a.m. - 1 p.m.

EYN 500 205: 5/17, F, 9 a.m. - 1 p.m.

EYN 500 206: 6/14, F, 9 a.m. - 1 p.m.

Homeowner Development Courses: *The Home Series*

Drywall Patch and Repair

Learn the basics of drywall patching and repairing various drywall defects and damage. You'll start with learning about different types of patches and materials for drywall repair. Later in the class, you'll have hands on experience mending, taping, and finishing the drywall patches. With any home series class, ask your instructor about any home repair you have in mind! It's designed to be an open and friendly atmosphere to help you with your home or apartment. Please wear closed-toe shoes. Work wear is recommended. Refrigerator available to store lunch items.

4 hrs., Fee \$99

EYD 829 272: 1/27, S, 9 a.m. - 1 p.m., ITPC (Bridgeville), In-person

EYD 829 273: 4/20, S, 9 a.m. - 1 p.m., ITPC (Bridgeville), In-person



Plumbing Palooza

Learn about the most common plumbing issues that occur in your home and how to fix them! This class will teach you where to find water shutoffs in your home or apartment, how to replace a toilet, faucet, and supply valves, and how to prepare your home for the cold winter months. With any home series class, ask your instructor about any home repair you have in mind! It's designed to be an open and friendly atmosphere to help you with your home or apartment. Please wear closed-toe shoes. Work wear is recommended. Refrigerator available to store lunch items.

4 hrs., Fee \$99

EYD 830 272: 2/17, S, 9 a.m. - 1 p.m., ITPC (Bridgeville), In-person

EYD 830 273: 5/18, S, 9 a.m. - 1 p.m., ITPC (Bridgeville), In-person

Sparks Course: Electrical Basics and Safety

Learn about your home or apartment's electrical systems. This class has a strong emphasis on safety. The first part of the class will cover the design of a common home's electrical system and where problem areas occur. Learn how to use common electrical diagnostic equipment to check voltage, continuity, and wiring faults. Lastly, you'll learn hands on how to wire an outlet, a GFCI outlet, a switch, and a ceiling light safely. With any home series class, ask your instructor about any home repair you have in mind! It's designed to be an open and friendly atmosphere to help you with your home or apartment. Please wear closed-toe shoes. Work wear is recommended. Refrigerator available to store lunch items.

4 hrs., Fee \$99

EYD 831 272: 3/9, S, 9 a.m. - 1 p.m., ITPC (Bridgeville), In-person

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

CTC: Corporate Training Center

ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING

Home Repair for Women (or men)

Save hundreds, even thousands of dollars by performing your own home repairs! This course covers basic home construction, drywall, plumbing (faucets and toilets) and electricity (switches, outlets, and light fixtures) and various molding and trim. This is one of our most popular classes and is taught using demonstrations with a few hands-on activities.

18 hrs., Fee \$195

ENY 950 533: 1/9 - 2/13, T, 6 - 9 p.m., MC (Middletown), In-person

ENY 950 534: 1/25 - 2/29, R, 10 a.m. - 1 p.m., ITC (New Castle), In-person

ENY 950 501: 2/9 - 3/15, F, 9 a.m. - Noon, ITC (New Castle), In-person

ENY 950 535: 2/20 - 3/26, T, 6 - 9 p.m., MC (Middletown), In-person

ENY 800 231: 2/21 - 3/27, W, 5 - 8 p.m., ITPC (Bridgeville), In-person

ENY 800 232: 4/10 - 5/15, W, 5 - 8 p.m., ITPC (Bridgeville), In-person

More Home Repair

This is a “follow-up” class for students who completed Home Repair for Women and want to learn more tricks of the trades. Topics will include how to install a door (routing and chiseling for door hardware), installing tile (floors and backsplashes), and other topics as requested by the class participants.

12 hrs., Fee \$129

ENY 951 531: 3/7 - 3/28, R, 6 - 9 p.m., ITC (New Castle), In-person

ENY 951 533: 4/9 - 4/30, T, 6 - 9 p.m., MC (Middletown), In-person

ENY 951 502: 4/12 - 5/3, F, 10 a.m. - 1 p.m., ITC (New Castle), In-person

Patio, Pavers, and Walls

Build your dream backyard patio, fire-pit or retaining wall this year; it may be easier than you think when you know the tricks. This class will provide participants with the skills needed to complete any stone project by including in class demonstrations and hands-on labs using bricks, paver stones and engineered blocks. Both dry and mortar construction techniques will be covered.

18 hrs., Fee \$359

EYD 766 501: 4/20 - 5/11, S, 9 a.m. - 1:30 p.m., MC (Middletown), In-person

Small Engine Repair

One of our most popular classes teaches participants the theory on engine operations, including how to service and troubleshoot the starter, ignition, and fuel system. This class also covers small engine maintenance and tune-up procedures for both two-cycle and four-cycle mowers, string trimmers, leaf blowers, chain saws and snow blowers.

21 hrs., Fee \$295

EYY 950 533: 1/30 - 3/12, T, 6 - 9 p.m., ITC (New Castle), In-person

EYY 950 534: 3/21 - 5/2, R, 6 - 9 p.m., MC (Middletown), In-person

Environmental Certification and Exam Prep

Math Review for Water and Wastewater Operators

This course is intended to prepare water and wastewater operators for the math portions of the State licensing exams.

Approved DE Water Ops-D. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,H,I. MDE Approval #6099-17-03, ALL OPERS, NP.

Approved MD Well Drillers. NJ-07-0912152-30. Approved MD Lic. PE's.

6 hrs, 0.6 CEU's, Fee \$149

EYI 217 201: 1/4, R, 9 a.m. - 4 p.m., Georgetown, In-person

EYI 217 202: 6/4, T, 9 a.m. - 4 p.m., Georgetown, In-person

Base Level Water Operators Course

This entry level course prepares students for the state certification exam. Students will learn basic water system operator responsibilities, water sources and treatment, math, pumps, disinfection, lab procedures, treatment plant operations, and safety.

Textbooks are available with a first come first serve lending library and the campus bookstore.

Approvals: DE Water Ops-D. DE Well Drillers. MDE #2451-02-03, 57 (1.5x). MD Lic. PE's. NJ-07-040612-10.

57 hrs., 5.7 CEUs, Fee \$449

WYY 507 232H: 1/23 - 5/28, T, 6 - 9 p.m., Georgetown, Hybrid

WYY 507 531: 1/23 - 5/28, T, 5:30 - 8:30 p.m., Online* (ITC, New Castle), First class in-person*

Wastewater Operator Certification Review, Level I

This entry level course is designed for individuals interested in the wastewater treatment field. This course prepares students for the state certification exam. Students will learn basic wastewater systems operator responsibilities, fundamentals of treatment processes, math, pumps, lab procedures, regulatory requirements and safety. **All required textbooks are now included in the tuition.**

Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE #1372-96-06, WW 1-6, S; IW 1-5, 7. MD Lic. PE's. NJ-07-040608-20. VA WWOPS.

48 hrs., 4.8 CEUs, Fee \$749

EYI 200 232H: 1/29 - 5/20, M, 6 - 9 p.m., Georgetown, In person

EYI 200 531: 1/23 - 5/7, T, 6 - 9 p.m., ITC (New Castle), In-person

Wastewater Operator Certification Review, Level II & III

Take this course to prepare at a more advanced level for the state certification exams. Some of the topics covered include advanced wastewater treatment processes, treatment ponds, sludge digestion, disinfection, and reuse.

Textbooks are available with a first come first serve lending library and the campus bookstore.

Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE #1395-96-07 (1.5x) WW 1-6,S; IW 2-5. MD Lic. PE's. NJ-07-040609-20. VA WWOPS.

48 hrs, 4.8 CEUs, Fee \$395

EYI 201 232: 2/14 - 5/29, W, 6 - 9 p.m., Georgetown, In-person

Limited License Water Operator Certification Prep

This course is designed to prepare school, childcare facility, and small NTC system employees to become certified as a State of Delaware water system operator at their facility. Textbooks are available with a first come first serve lending library and the campus bookstore. Licensure exam given in class.

Approvals: DE Water Ops-D. MD Lic. PE's. NJ-07-0914204-10.

16 hrs, 1.6 CEUs, Fee \$299

EYI 308 202: 3/4 - 3/8, MWF, 12:30 - 5 p.m., 3/11, M, 12:30 - 3 p.m., Georgetown, In-person

Water Operator Ion Exchange Sub-Endorsement Course

A short 15-hour course designed to prepare the student to take the State of Delaware Ion Exchange Sub-Endorsement Examination for Water Operators. This is an intermediate course that fortifies student field knowledge and skills surrounding the critical nature of Ion Exchange and how it affects the source, transmission, treatment, and distribution of drinking water. Demonstration of process control testing will be included. Students will take the Ion Exchange Sub-Endorsement Examination at the conclusion of this course with the instructor.

Approvals: DE Water Ops. - Pending

15 hrs., 1.5 CEUs, Fee \$299

EYI 203 201: 3/5 - 3/19, T, 9 a.m. - 3 p.m., Georgetown, In-person

Wastewater Operator Certification Review, Level IV

This course prepares operators for the state certification exam. Topics include: Management, budgeting, and advanced wastewater treatment to include odor control and industrial wastewater. Textbooks are available with a first come first serve lending library and the campus bookstore. Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE #1374-96-06 WW ALL; IW ALL. MD Lic. PE's. NJ-07-040610-20. VA WWOPS.

42 hrs, 4.2 CEUs, Fee \$369

EYI 235 232: 3/7 - 6/6, R, 6 - 9 p.m., Georgetown, In-person

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

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ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING

Water Operator Chemical Feed Endorsement Preparation Course

This endorsement course prepares students for the State of Delaware Water Operator Endorsement Examination. Operators will explore different areas of chemical feed including permanganate, fluoridation, lime soda ash softening, hydrogen peroxide and pH.

Textbooks are available with a first come first serve lending library and the campus bookstore.

Approved DE Water Ops-D. MDE Approval #5713-15-04, 30.0 (x1.5). ALL WT, WD; P. NJ-07-040617-10. Approved MD Lic. PE's.

30 hrs, 3.0 CEUs, Fee \$339

EYI 244 231: 4/2 - 6/4, T, 6 - 9 p.m., Georgetown, In-person

Water Operator pH Sub-Endorsement Course

A short 15-hour course designed to prepare the student to take the State of Delaware pH Endorsement Examination for Water Operators. This is an intermediate course that fortifies student field knowledge and skills surrounding the critical nature of pH and how it affects the source, transmission, treatment, and distribution of drinking water. Students will take the pH Endorsement Examination at the conclusion of this course with the instructor.

Approved DE Water Ops-D.

15 hrs, 1.5 CEUs, Fee \$299

EYI 206 201: 4/10 - 4/24, W, 9 a.m. - 3 p.m., Georgetown, In-person

Water Operator Distribution Endorsement Preparation Course

Intermediate level course prepares the student for the state of Delaware Water Operator Endorsement Exam for distribution systems. Textbooks are available on a first come first serve lending library and the campus bookstore.

Approved DE Water Ops-D. MDE Approval #5712-15-04, 3.0 (x1.5), ALL WT, WD; P. Approved MD Lic. PE's. NJ-07-040615-10.

36 hrs, 3.6 CEUs, Fee \$339

EYI 236 201: 5/1 - 6/5, W, 9 a.m. - 4 p.m., Georgetown, In-person

ONSITE LICENSE PREPARATION COURSES

Inspection of Onsite Wastewater Systems (Class H License)

Learn the necessary protocol for inspecting onsite wastewater treatment systems. The course prepares students for the Delaware Class H license examination and provides the necessary guidelines for performing an effective and regulatory onsite system inspection. It also provides students with important information on inspecting alternative onsite systems and completion of state inspection reports.

Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE #5328-13-02 7.0 (X1.5) WW 6 OPERS, NP. MDE Inspector. MD Env. Health Spec. MD Lic. PE's. NJ-07-0313170-20.

7 hrs, 0.7 CEUs, Fee \$199

EYI 310 202: 2/14, W, 8:30a.m. - 4:30 p.m. Georgetown, In-person

EYI 310 203: 4/17, W, 8:30a.m. - 4:30 p.m. Georgetown, In-person

ONE DAY ENVIRONMENTAL COURSES

Basic Electricity for Operators

Covers important electrical subjects including: fundamentals of electric motors, amperage, theory/measurement, continuity, basic circuits, hands-on electrical tests, connections and more.

Approved DE Water Ops-I. Approved DE WW Ops-D. Approved MD Well Drillers. Approved DE Well Drillers, 4.0 hrs. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. PADEP #432. NJ-07-040622-30. Approved VA WWOPS. Approved MD Lic. PE's. MDE approval-pending

7 hrs, 0.7 CEUs, Fee \$175

EYI 205 202: 2/1, R, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Membranes & Fluoridation Technologies

Provides an overview of the array of membrane filters, technology and application in drinking water and wastewater treatment. Design, operation, and maintenance will be highlighted. Learn the importance of fluoride in water systems, and how fluoride can be removed through membranes.

Approved DE Water Ops-D. DE WW Ops-Pending. MDE Approval #3236-04-11, ALL, PADEP #2032. NJ-07-040650-30

7 hrs, 0.7 CEUs, Fee \$175

EYI 329 201: 2/7, W, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Troubleshooting Pumps

Designed for operations/maintenance personnel; learn the fundamental techniques of troubleshooting centrifugal pumps. Simple, effective tests for assessment of pump operational efficiencies and life expectancy.

Approved DE Water Ops-I. Approved DE WW Ops-D. MDE Approval # 5273-12-10, 7.0 (x1.5) ALL OPERS, P. Approved MD Well Drillers. Approved DE Well Drillers, 4.0 hrs. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. PADEP #688. NJ-07-040668-30. Approved VA WWOPS.

7 hrs, 0.7 CEUs, Fee \$175

EYI 230 202: 2/21, W, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Valves

This course is designed to give distribution system operators the basic knowledge necessary to identify and maintain many of the valves used in a water distribution system.

Approvals: DE Water Ops-D. DE WW Ops-D. MDE Approval-Pending ALL, NP (1.5x). Approved DE Onsite Lic. A,B,C,D,E,F,H,I. PADEP #689. NJ-07-040638-30. Approved VA WWOPS. Approved MD Lic. PE's. Approved MD Env. Health Spec.

7 hrs, 0.7 CEUs, Fee \$175

EYI 245 202: 2/22, R, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Membrane Technology & Application for Selective Pollutant Removal

Provides an overview of the array of membrane filters, technology and application in drinking water and wastewater treatment. Design, operation and maintenance will be highlighted. Learn the importance of fluoride in water systems, and how fluoride can be removed through membranes.

Approved DE Water Ops-D. Approved DE WW Ops-D. NJ-07-0912157-30. MDE Approval #5337-13-02, 7.0 (x1.5) ALL OPERS, P. Approved MD Lic. PE's. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD Env Health Spec.

7 hrs, 0.7 CEUs, Fee \$175

EYI 934 202: 3/6, W, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Biological Nutrient Removal

In-depth review of the biological processes involved in the removal of nitrogen and phosphorus from activated sludge. The review includes nitrification, denitrification and biological phosphorus release and uptake. Also presented are the necessary operational conditions for oxic, anoxic, and anaerobic environments.

Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval # 5575-14-10 7, ALL WW; IWW OPERS, P. MD Lic. PE's. PADEP #1939. NJ-07-1010715-20.

7 hrs, 0.7 CEUs, Fee \$175

EYI 295 201: 3/11, M, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Instrumentation and Controls

Day-to-day operation of any treatment plant requires control and/or monitoring of the plant's processes. This is accomplished through the integration of instrumentation and controls. This course provides knowledge of how to use instrumentation to control and monitor water and wastewater treatment processes.

Approved DE Water Ops-D. DE WW Ops-D. Approved DE Onsite A,B,C,D,E,F,H,I. MDE approval MDE Approval #7501-7-23 ALL W, WW; I OPERS, NP Approved MD Lic. PE's. NJ-07-0319257-30.

7 hrs, 0.7 CEUs, Fee \$175

EYI 298 202: 3/26, T, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

W/WW Sampling Techniques for Environmental Compliance

Designed to demonstrate techniques and practices to ensure proper safety, collection, preservation, shipping, and documentation for environmental water samples. Discussions on sample hold times, proper container selection, appropriate volumes for each sample type, and sources of information. Other topics include laboratory selection, record keeping, quality assurance, and quality control for laboratories.

Approvals: DE Water Ops -D. DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #7498-7-23, 7.0, ALL OPERS, NP, MD Env. Health Spec. MD Lic. PE's. NJ-07-0512130-30.

7 hrs, 0.7 CEUs, Fee \$175

EYI 334 201: 3/27, W, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

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ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING

Confined Space Entry

Employees that work in confined spaces may face increased risk of exposure to serious hazards.

This course will explore OSHA mandated compliance regulations regarding confined spaces, lockout/tagout and respirator usage. Learn the requirements for permit-required confined spaces.

Topics: hazards identification and control measures, energy isolation procedures, equipment personnel roles and responsibilities and rescue techniques.

Approved DE Water Ops-I.
Approved DE WW Ops-I. MDE Approval #5259-12-10, 7.0, ALL, NP. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. PADEP #1930.
Approved MD Well Drillers. NJ-07-040643-31. Approved VA WW OPS. Approved MD Lic. PE's.

7 hrs. 0.7 CEUs, Fee \$175

**EYI 286 202: 3/28, R,
8:30 a.m. - 4:30 p.m., Georgetown,
In-person**

Water Reclamation and Reuse - Utilizing Spray Irrigation and Other Technologies

Clean water, though plentiful in the Mid-Atlantic states, is globally a scarce commodity. Technology in water and wastewater treatment has enabled facility operators to clean water so that it is fit to drink and, in many cases, is too clean to “dispose of” heedlessly. Reclamation and reuse of treated water is growing and many times unrealized (spray irrigation). This course will examine accepted reuse practices regionally and globally.

DE Water Ops-6hrs.-D. DE WW Ops-6hrs-D. MDE Approval 7881-9-23, 7.0-P.DE Onsite Lic. A,B,C,D,E,F,H,I - Pending. PA – Pending.

6 hrs. 6.0 CEUs, Fee \$149

**EYI 354 202: 4/9, T, 9 a.m. - 4 p.m.
Georgetown, In-person.**

Introduction to Industrial Pretreatment Program

This one-day course is designed to teach attendees the key aspects of an Industrial Pretreatment Program. The course describes existing requirements with respect to industrial dischargers and publicly owned treatment works (POTW) under the Clean Water Act (CWA) and its implementing regulations. The course will cover the need for the program, an overview of the national pretreatment program, its standards, and POTW and Industrial User's responsibilities under the program.

Approved DE WW Ops-D. MDE Approval #5504-14-03, 7.0, All. NP. Approved MD Lic. PE's. NJ-07-0913180-20.

7 hrs, 0.7 CEUs, Fee \$175

**EYI 330 201: 4/18, R,
8:30 a.m. - 4:30 p.m., Georgetown,
In-person**

Well Construction Techniques

This course provides training for entry-level drillers, apprentices, or water service personnel on well construction and sanitary principles. Topics include: potable water supplies, well components, well construction methods, disinfection practices, and unconsolidated formations.

Approvals: DE Water Ops-D. DE Well Drillers, 4.0 hrs MD Well Drillers. MD Lic. PE's. NJ-07-040628-10.

4 hrs, 0.4 CEUs, Fee \$95

**EYI 257 202: 4/22, M,
8:30 a.m. - 12:30 p.m., Georgetown,
In-person**

Residuals Management for Water and Wastewater Operators

Removal of “solids” from water and wastewater treatment facilities is a primary function of the processes. The solids are relatively easy to separate, but what happens to the residuals? This course examines the fate of the residual solids and methods to properly manage these beneficial materials. A look at regional residual recycle success stories will be highlighted

DE Water Ops-D. DE WW Ops-7.0-D. MDE Approval Pending. DE Onsite Lic. A,B,C,D,E,F,H,I - Pending. PA – Pending.

7 hrs, 0.7 CEUs, Fee \$175

**EYI 353 202: 4/23, T,
8:30 a.m. - 4:30 p.m., Georgetown,
In-person**

Pumps: Installation, Maintenance & Repair

This course is designed to give students an in-depth look at many different pumps and details on their components. It will include basic theories of pump operation and basic hydraulic conditions that affect the performance and output of pumps. There will be a section on motors, controls, and instrumentation. Some common problems and scenarios will be presented along with basic troubleshooting and some real-life case studies from a local plant.

Approved DE WW Ops-D. DE Water Ops-D. Approved DE Well Drillers, .4 CEUs. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. NJ- 07-040653-30. MDE Approval Pending Approved MD Lic. PE's. Approved MD Env. Health Spec. Approved VA WWOPS.

7 hrs, 0.7 CEUs, Fee \$175

**EYI 209 202: 4/24, W,
8:30 a.m. - 4:30 p.m., Georgetown,
In-person**

Revised Lead and Copper Rule

The Environmental Protection Agency (EPA) is publishing final regulatory revisions to the National Primary Drinking Water Regulation (NPDWR) for lead and copper under the authority of the Safe Drinking Water Act (SDWA). These revised requirements provide greater and more effective protection of public health by reducing exposure to lead and copper in drinking water. This class will take participants through all the information that water operators and utilities need to know in order to comply with the new regulations.

Approved DE Water Ops-D. MDE Approval #7500-7-23, 7.0, ALL OPERS, DIST, SUPERS, NP,

7 hrs, 0.7 CEUs, Fee \$175

EYI 300 201: 4/25, R, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

PFAS Treatment for Drinking Water & Wastewater Operators

This course will present various treatment technologies to sample, test for, and reduce PFAS in drinking water and wastewater. Some of the topics addressed include a history and background on the sources and locations of PFAS; how Drinking Water and Wastewater Facilities can conduct sampling & testing for PFAS, including special considerations for collecting PFAS samples, and how to remove PFAS and monitor treatment systems to prevent breakthrough. Issues about how to ultimately dispose of filtrate, and updated information on Federal and State Advisories,

programs and pending regulations will also be presented. The course will touch on potential issues with PFAS in the National Pre-treatment Program and also in wastewater biosolids.

Approved DE Water Ops-D. Approved DE WW Ops-D. MDE Pending Approved DE Onsite Lic. Pending. PADEP-Pending. NJ-Pending. VA WW OPS-Pending. MD Lic. PE's-Pending.

7 hrs, 0.7 CEUs, Fee \$175

EYI 240 202: 5/2, R, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Fundamental Processes in Water & Wastewater Treatment

This newly updated course will look at basic water and wastewater treatment techniques common to each of their processes. For potable water treatment, topics will include: pH and alkalinity control, chemical addition, coagulation and flocculation, filtration and disinfection. For wastewater treatment, topics will include: sedimentation and flotation, pH and alkalinity control, basic biological processes in activated sludge, fixed film technology, oxidation ditches and lagoons, filtration and disinfection. At the end of the course material, information about disposal of solids will be presented that is pertinent to both water and wastewater processes. DE Water Ops-D. DE WW 4.0 hrs.-D.; 3.0 hrs.-I. MDE Approval Pending. DE Onsite Lic. A,B,C,D,E,F,H,I - Pending. PA – Pending.

7 hrs, 0.7 CEUs, Fee \$175

EYI 594 202: 5/7, T, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Lift Stations

Designed to review the day-to-day operations and maintenance of lift stations. Lift station operating principles, components, basic troubleshooting and routine preventive maintenance will be discussed.

Approved DE WW Ops-D. MDE Approval #5297-12-10, 7.0 (x1.5) ALL WW; WC OPERATORS, NP. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. PADEP #2035. Approved MD Lic. PE's. NJ-07-040673-20. Approved VA WWOPS. Approved MD Lic. PE's.

7 hrs., 0.7 CEUs, Fee \$175

EYI 234 202: 5/15, W, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

Hypochlorite Disinfections

Hypochlorites-sodium and calcium, are the most common forms of disinfection used in water treatment. This course focuses on the properties, uses and feed equipment needed when disinfecting with hypochlorites. Students will be introduced to the uses and properties of hypochlorites, chemical handling, regulatory requirements and feed equipment. Various mathematics principles will be addressed throughout the course including changing % concentrations, dosage/feed rates, chlorine demand/dose, and CT calculations.

Approved DE Water Ops-D. Approved DE WW Ops-D. MDE Approval #5456-15-11, 7.0 (X1.5), ALL OPERS, P. Approved MD Well Drillers. Approved MD Lic. PE's. NJ-07-0414186-30.

7 hrs, 0.7 CEUs, Fee \$175

EYI 333 201: 5/29, W, 8:30 a.m. - 4:30 p.m., Georgetown, In-person

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

CTC: Corporate Training Center

ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

TECHNICAL TRAINING

Basics of Portable Restroom Operation and Management (Porta Potties)

This course relates the general operation of the portable restroom business in Delaware. The course material covers pertinent federal/state environmental and DOT requirements for the portable restroom business and its peripheral activities. It includes operator licensing details, waste disposal requirements, safety in disinfectant handling, and covers the aesthetic issues pertaining to portable restroom industry. Concepts such as emergency preparedness for large- and small-scale catastrophic events in which portable restrooms may play an important role will also be examined.

Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I.

6 hrs, 0.6 CEUs, Fee \$149

**EYI 239 202: 5/30, R,
9 a.m. - 4 p.m., Georgetown,
In-person**

Pump Hydraulics

Students will acquire a basic understanding of the hydraulic principles related to centrifugal pumps. Topics: hydraulic forces and formulas, volumetric calculations, maintenance, and troubleshooting pumps for water and wastewater systems. Bring a scientific calculator to class.

Approved DE Water Ops-D.
Approved DE WW Ops-D. MDE Approval #4197-08-04, 7 (1.5x) ALL, NP. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. PADEP #1932. NJ-07-040684-30. Approved VA WW OPS. Approved MD Lic. PE's. Approved DE Well Drillers, 4.0 hrs. Approved MD Well Drillers.

7 hrs, 0.7 CEUs, Fee \$175

**EYI 335 201: 6/5, W,
8:30 a.m. - 4:30 p.m., Georgetown,
In-person**

Self-Paced Online Environmental Training

Application of Membrane Technology

This self-paced online course will explore the recent technological breakthroughs in wastewater treatment and reclamation for water reuse in which membrane treatment has emerged. Students will learn the basic understanding of membrane processes and their application in the water and wastewater industry. Topics include: membrane processes, construction/configuration, fouling processes, cleaning, system design, energy, and cost considerations and operational issues.

Approvals: DE WW Ops-D. MD Lic. PE's. NJ-07-0519255-30.

8 hrs, 0.8 CEUs, Fee \$175

**EYI 262 202W: Self-paced,
accepting enrollment starting
January 2, Online (Georgetown)**

Basic Electricity

This self-paced online course covers electricity basics crucial to multiple fields. These topics include basic AC and DC electrical theory and circuits, safety practices and regulations, and an introduction to common electrical instrumentation applications and usage.

Approvals: DE Water Ops-D.
DE WW Ops-I. DE Onsite Lic. A,B,C,E,F,H,I. MDE #6287-17-12-O, ALL OPERS, NP. MD Lic. PE's. NJ-07-0217244-30.

8 hrs, 0.8 CEUs, Fee \$175

**EYI 264 202W: Self-paced,
accepting enrollment starting
January 2, Online (Georgetown)**

Best Practices in Onsite Inspection & Maintenance

This 10-hour self-paced course has been designed to provide best practices utilized when inspecting conventional and alternative systems for routine mortgage inspections as well as operation and maintenance inspections. Topics include: maintenance contracts, best business practices, operation and maintenance practices for septic tanks, pumping systems, treatment units, and disposal field.

Approvals: Onsite Lic. A,B,C,E,F,H,I. MDE Env. Health Spec.

10 hrs, 1.0 CEUs, Fee \$199

**EYI 321 202W: Self-paced,
accepting enrollment starting
January 2, Online (Georgetown)**

Chlorination Technology

This course provides students with the principles of chlorination. This self-paced course will provide an overview of various disinfection technologies and discuss the main types of chlorine application systems.

Approvals: DE Water Ops-D.
DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. DE Well Drillers, 0.4 CEUs. MDE #5449-13-11, 8, All OPERS, P. MD Well Drillers. MD Lic. PE's. NJ-07-0313162-30.

8 hrs, 0.8 CEUs, Fee \$175

**EYI 322 202W: Self-paced,
accepting enrollment starting
January 2, Online (Georgetown)**

Innovative and Alternative Onsite System

This self-paced course will focus on the application and use of technologically advanced onsite systems to save space and enhance ground water protection. The class will provide students with: an understanding of the regulations that govern IA systems; siting and permitting requirements; and basic treatment and delivery processes of various aerobic treatment units, media filters, and drip dispersal systems.

Approvals: DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. MD Lic. PE's. NJ-07-0414192-20.

8 hrs, 0.8 CEUs, Fee \$175

EYI 323 202W: Self-paced, accepting enrollment starting January 2, Online (Georgetown)

Pumps, Motors and Controls

This self-paced course will explore care and maintenance requirements for pumping systems, associated control panels and motors. Major emphasis on mechanical and electrical troubleshooting.

Approvals: DE Water Ops-D. DE WW Ops-D. DE Onsite Lic. A,B,C,D,E,F,H,I. DE Well Drillers, .4 CEUs. MDE #5448-13-11, 8, All, NP. MD Well Drillers. MD Lic. PE's. NJ-07-0313163-30.

8 hrs, 0.8 CEUs, Fee \$175

EYI 324 202W: Self-paced, accepting enrollment starting January 2, Online (Georgetown)



Surface Water Treatment

This course will examine the elements, processes, controls, and troubleshooting of the major components of a typical surface water treatment plant. Both conventional and alternative treatments will be explored. This self-paced course will provide instruction and practice in solving typical operational and mathematical problems associated with these treatment functions.

Approvals: DE Water Ops-D. DE WW Ops-I. MDE #5414-13-06, 8.0 (1.5x), ALL WT OPERS, P. MD Lic. PE's. NJ-07-0912142-30.

8 hrs, 0.8 CEUs, Fee \$175

EYI 325 202W: Self-paced, accepting enrollment starting January 2, Online (Georgetown)

Watersheds and Their Impact on the Environment

This self-paced course will explore the science of watersheds as well as looking at some major watersheds on the Delmarva. Examination of common impairments to watersheds, TMDL's and best management practices for watersheds will also be explained. Discover how recent developments in the Clean Water Act drive local and regional regulations, with a major emphasis on wastewater, point and non-point source discharges. Approvals: DE WW Ops-I. DE Onsite Lic. A,B,C,D,E,F,H,I. MDE #5931-16-05, 4.0, ALL WW; WC SUPERS, NP. MD Lic. PEs. NJ-07-0914210-20. Approved by the University of Delaware Cooperative Extension Nutrient Management Program for 3.5 CEUs.

4 hrs, 0.4 CEUs, Fee \$95

EYI 326 202W: Self-paced, accepting enrollment starting January 2, Online (Georgetown)

LOCATION KEY

For more information, visit page 37.

ITC: Innovation and Technology Center

MC: Middletown Center

CTC: Corporate Training Center

ITPC: Innovation and Technology Partnership Center

ETC: Environmental Training Center

CTTC: Commercial Transportation Training Center

Save the Date

 DELAWARE TECH | Terry Campus



**Chocolate
5K**  **RUN
WALK**

February 10, 2024

All proceeds from the 5k will benefit the Terry Campus Emergency Fund for Students.

go.dtcc.edu/Chocolate5K

 DELAWARE TECH | Terry Campus

20th Annual

*Mardi
Gras*



20th Annual Mardi Gras
Saturday, March 2, 2024 - 7 to 10 p.m.

Mark your calendar now to join us for the best party in town! The exceptional culture of New Orleans is coming to Wilmington!

Enjoy outstanding Cajun cuisine, music, dancing, silent auction, and more as we raise funds to support our students.

We hope to see you on March 2!

For more information, visit go.dtcc.edu/mardigras.

Delaware Technical Community College
Wilmington Campus
300 N Orange Street, Wilmington, DE 19804



The logo for the Starry, Starry Night Gala features the words "Starry, Starry Night" in a white, cursive script font, with "GALA" in a white, bold, sans-serif font below it. The text is set against a dark blue background with white stars and several yellow, stylized starburst icons.

Starry
Starry
Night
GALA

SAVE THE DATE

Mark your calendar for our annual Starry, Starry Night Gala at the Owens Campus in Georgetown.

SATURDAY, APRIL 27, 2024
6:30 - 10 P.M.

dtccgala.com



DON'T WAIT. CREATE.

YOUR FUTURE IS IN YOUR HANDS.

Del Tech makes Delaware. And with an affordable, flexible education leading to in-demand careers, we can also help your future come into focus.

Start a conversation with an academic advisor today.

Visit dtcc.edu.



DELAWARE TECH

REGISTRATION INFORMATION

Our Mission

The Workforce Development and Community Education division of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

Cancellation of Classes

Classes will be canceled if a minimum number of full-paying students have not registered.

Enrollment Policy

You are enrolled upon receipt of payment, provided there is space in the class. You will be contacted if there is a problem.

Refund Policy

For a full refund, you must contact the Workforce Development and Community Education office at least 72 hours before the first session. Withdrawals within the first week receive a 75% refund. Refunds are not given for classes that have three or fewer sessions, with the exception of the above 72-hour refund request. Please note that there are some courses with different refund policies.

Continuing Education Units (CEUs) Awards

The CEU (Continuing Education Unit) is a nationally accepted standard for non-credit continuing education courses. A certificate is awarded upon successful completion and may be used as a reference for job promotion or hiring. Designated non-credit professional development courses are CEU-certified.

Tax Deduction/Credit Policy

An income tax deduction/credit may be permitted for educational expenses incurred while maintaining and improving professional skills. Consult your tax specialist for more information.

Inclement Weather/Emergency Closing

To obtain information about the delay or cancellation of day, evening or weekend classes, see announcements on local television, radio stations, and at dtcc.edu.

FERPA

FERPA was enacted to protect the privacy of educational records and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Among other things, FERPA gives students the right to file complaints with the United States Department of Education concerning alleged failures by the educational institution to comply with the Act.

Nondiscrimination Policy

It is the policy of the College that no person shall, on the basis of race, color, creed, sex, national origin, age disability, sexual orientation (defined exclusively as heterosexuality, homosexuality, or bisexuality), or genetic information be subjected to any discrimination prohibited by the Civil Rights Act of 1964, as amended; the Age Discrimination in Employment Act, as amended; Americans with Disabilities Act, as amended; Section 504 of the Rehabilitation Act of 1973; Title IX of the Educational Amendments of 1972; the Genetic Information Nondiscrimination Act of 2008 and other applicable laws, regulations and Executive Orders. This policy applies to recruitment, employment and subsequent placement, training, promotion, compensation, continuation, probation, discharge and other terms and conditions of employment over which the College has jurisdiction as well as to all educational programs and activities.

The College has designated a Civil Rights Coordinator, who serves as the College's Title IX Coordinator and the College's ADA/Section 504 Coordinator, to carry out its commitment to equal opportunity and nondiscrimination. Inquiries or complaints by students or employees regarding the College's nondiscrimination policies may be addressed to:

**Civil Rights & Title IX Coordinator • Office of the President • 100 Campus Drive, Dover, DE 19904
(302) 857-1903 • civilrights@dtcc.edu**

Notice of Availability of Annual Security Report

Delaware Technical Community College maintains an annual security report as required by the Clery Act. The College's annual Clery Act report contains information on campus security and personal safety, including crime prevention, the law enforcement authority of College public safety officers, crime reporting policies, certain specific College policies, and other important matters about security on campus. The report also contains statistics for the three previous calendar years on crimes that were reported to have occurred on campus, in certain off-campus buildings or property owned or controlled by the College, and on public property within or immediately adjacent to and accessible from the campus.

Payment Methods

ON CAMPUS: Available during business hours: M-F, 8:30 a.m. - 4:30 p.m.*
MAIL: Enclose a check or money order payable to Delaware Technical Community College, Workforce Development and Community Education. Mail with the completed form to the campus location*.
PHONE: Call the campus location* where you will be attending class to pay with credit card.
WEB: Log on to go.dtcc.edu/cecourses. Pay with credit card.
**Locate campus address and phone numbers on page 2 or visit go.dtcc.edu/workforcedevelopment.*

Registration Form *Please type or clearly print the requested information.*

LAST NAME	FIRST NAME	MIDDLE INITIAL
SOCIAL SECURITY (LAST FOUR)	DATE OF BIRTH	GENDER: MALE FEMALE
STREET ADDRESS		
CITY	STATE	ZIP CODE
EVENING PHONE #	DAY PHONE #	EMAIL

Course Selection(s)

COURSE #	COURSE TITLE	START DATE/TIME	FEES

Demographics: (Optional – the college is required to report this information to the federal government.)
 African-American
 Asian/Pacific Islander
 Caucasian
 Hispanic/Latino
 Native American/Alaskan
 Other



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Dover, DE 19903

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FREE TRAINING

The newly expanded SEED (Student Excellence Equals Degree) Scholarship Program is now open to Delawareans of all ages who would like to pursue an academic degree or workforce training credential. This is an excellent opportunity for state residents who want to change careers or re-enter the workforce, but first need to obtain critical workforce training in less time than it would take to earn an academic degree.

The expanded SEED scholarship includes short-term certificate programs. Workforce training certificates do not require a minimum GPA, but do require graduation from a Delaware high school/GED program.

For more information on the SEED Scholarship program, visit dtcc.edu/seed.